Need Help?

Issues with EMR SCM
Call Physician Support
819-7070

Issues with Citrix log-on/Password
Call Flagler IS Helpdesk
819-4475
After hours, weekends & Holidays
819-4347

Flagler Hospital Switchboard 904-819-4347

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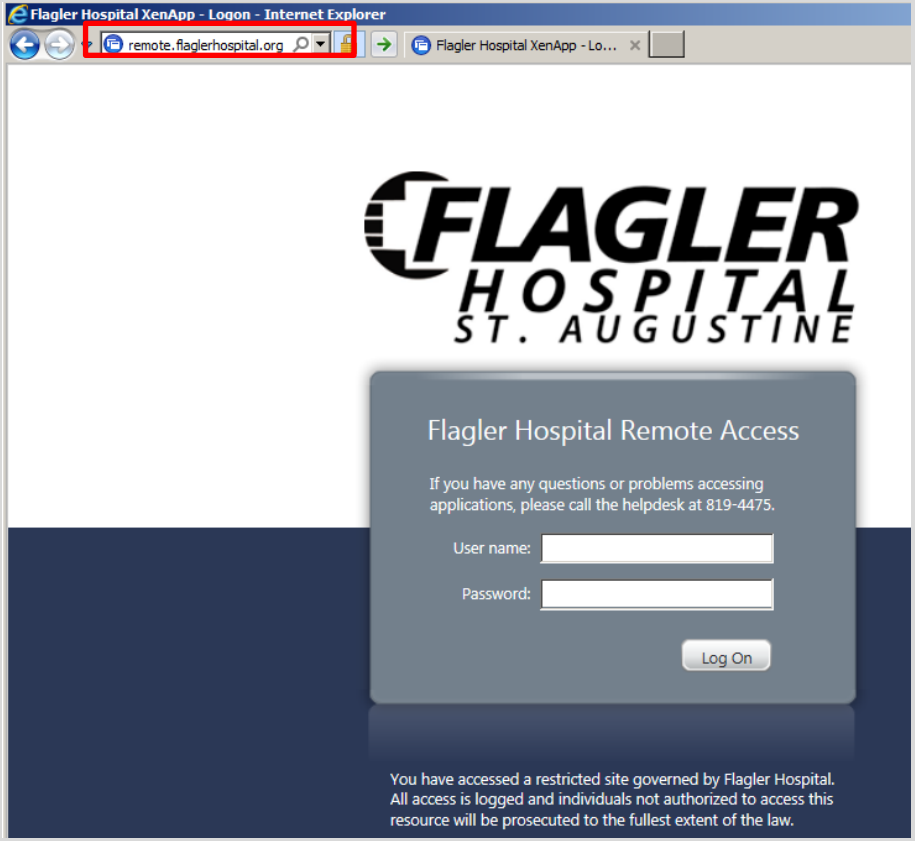
Flagler Hospital (FH)
How to remote in/log-in SCM

Remote In using; ***remote.flaglerhospital.org***
download citrix, enter user ID & Password to access Citrix (***same as Allscripts***)



Issues with FH Citrix log-on/Password
Call Flagler IS Helpdesk
819-4475
After hours, weekends & Holidays
819-4347

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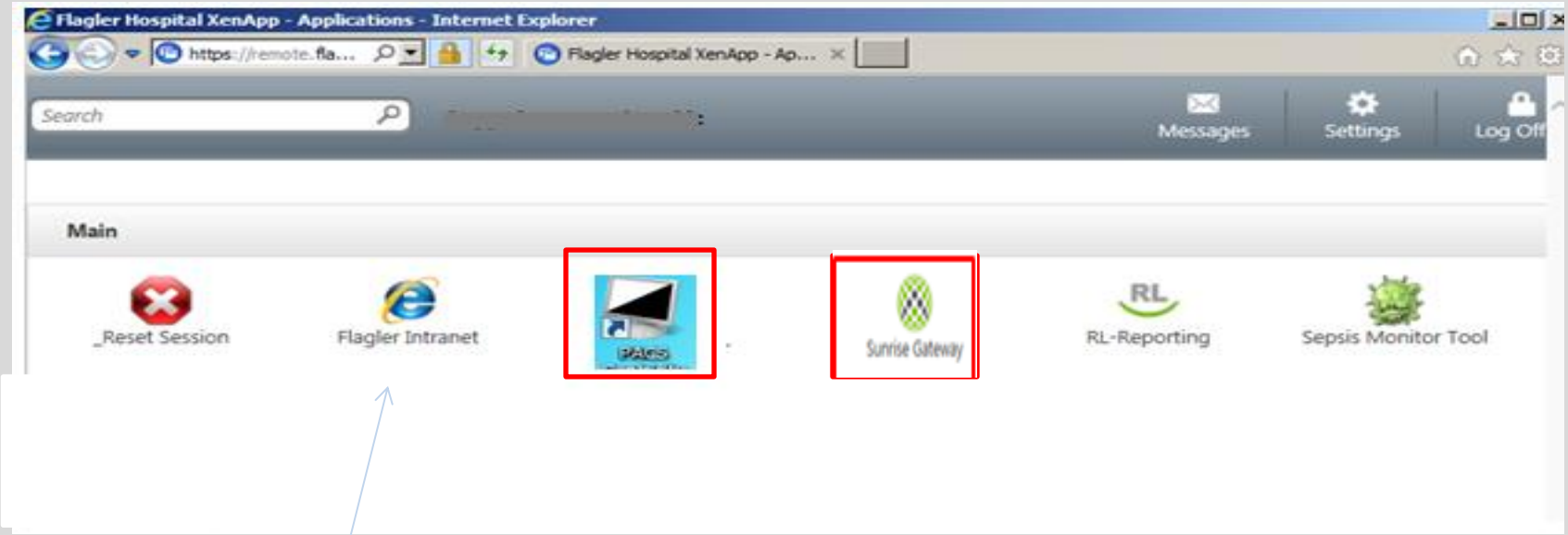
Click on Sunrise Gateway Icon

> enter user ID & Password to access EMR

Click on PACs Icon

to view X-Ray/ CT Images, enter user ID & password in *ALL upper case (caps)*



Click on Flagler Intranet Icon

to <u>Reset Password</u> or <u>Request Changes to Note or Order Set</u> template

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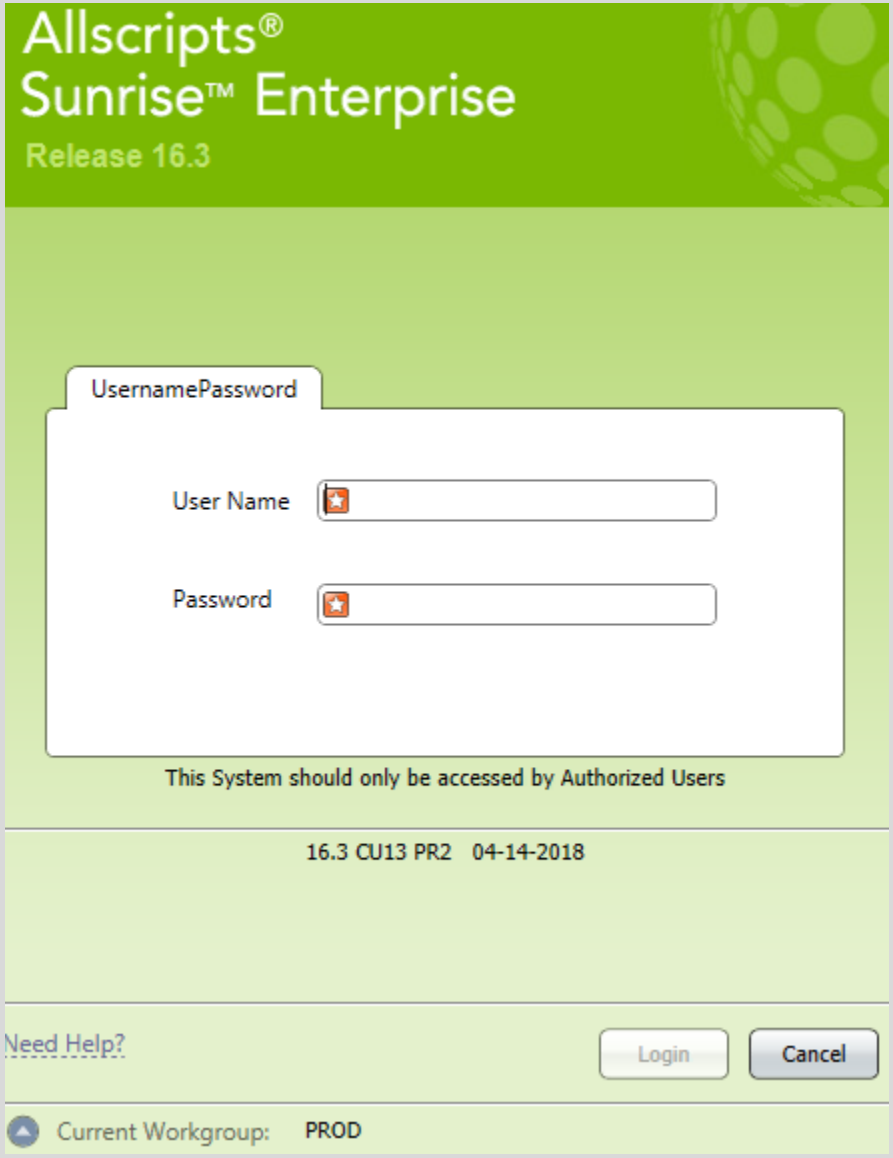
Enter user ID & PW to access Sunrise Clinical Manager (Allscripts-SCM)

Sunrise Gateway



Issues with EMR SCM
Call Physician Support
819-7070

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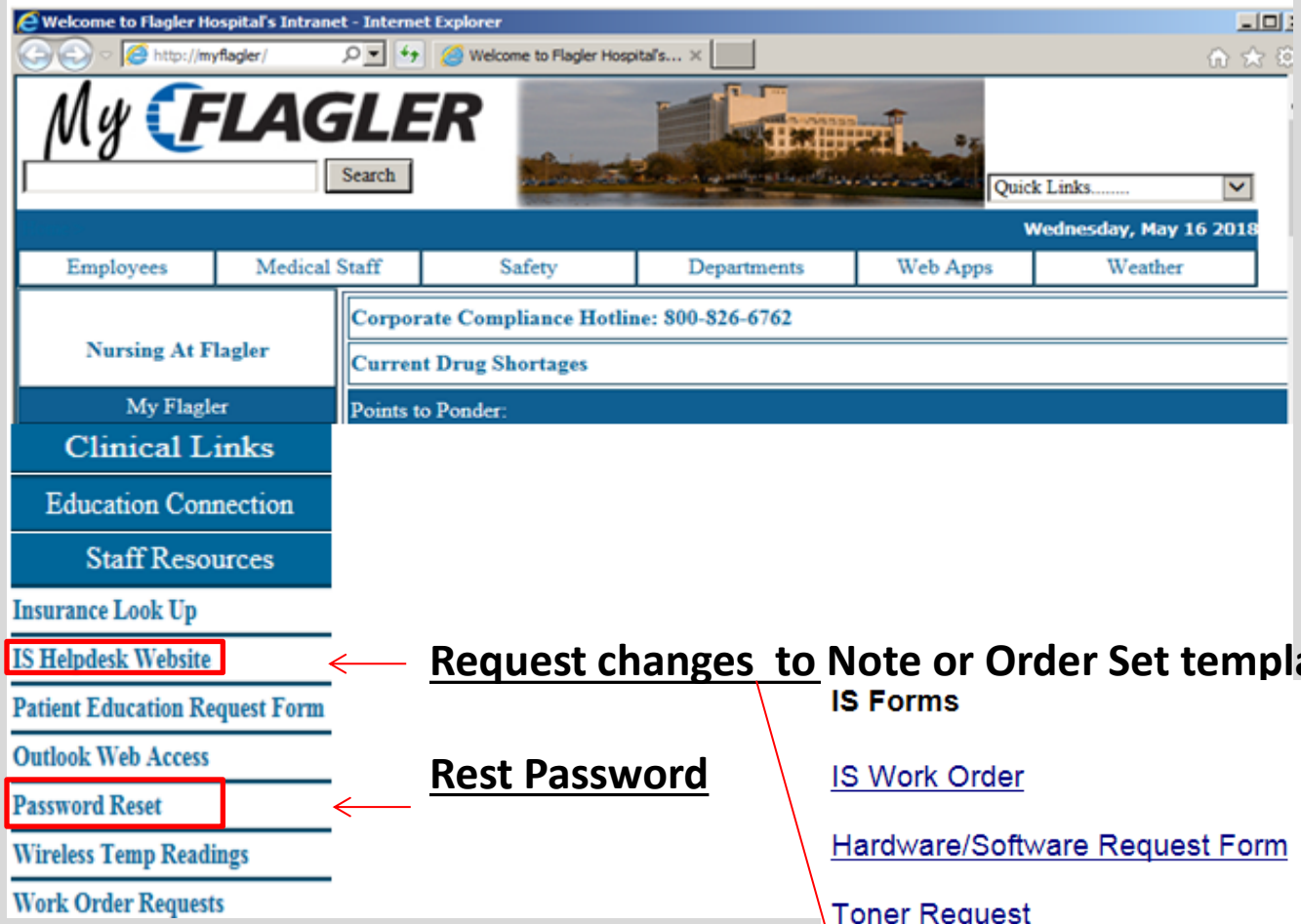
Click on Flagler Intranet Icon



Request changes to Note or Order Set template

Rest Password

IS Forms

IS Work Order

Hardware/Software Request Form

Toner Request

Medical Informatics EMR Change Request

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Find & Save Patient to New List

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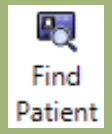
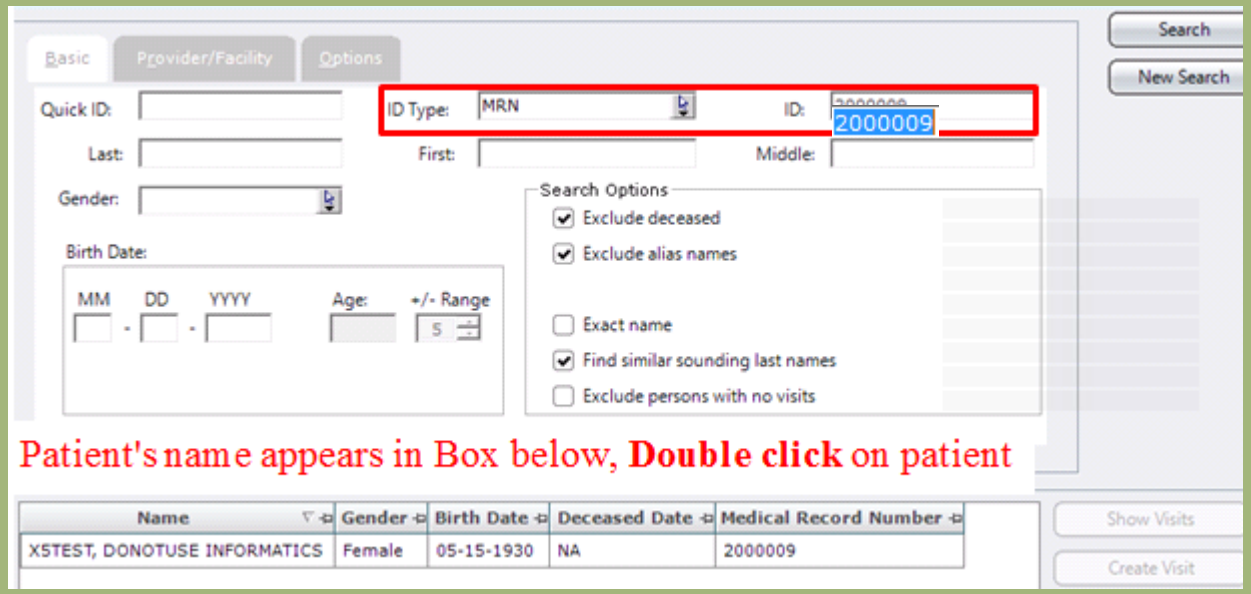
Find a patient: Click on  ICON. (top toolbar)

ID Type: MRN > Enter patient's M# in ***ID*** Field > click Enter on keyboard



Verify: *Admit Date*, *Visit Status*, *Name* & last 3 or 4 digits of *Visit ID*

Admit Date	Visit Type	Care Level	Assigned Locat...	Visit Status	Visit Patient Name	Visit MRN	Visit ID
041518	Inpatient	Acute Care	ADMHOLD-04	ADM	X5TEST, DONOTUSE...	2000009	2000841648
110817	Inpatient	Acute Care	ADMHOLD-02	DSC	X5TEST, DONOTUSE...	2000009	2000761596
081117	Inpatient	Acute Care	ADMHOLD-02	DSC	X5TEST, DONOTUSE...	2000009	2000717844
062317	Inpatient	Acute Care	ADMHOLD-01	DSC	X5TEST, DONOTUSE...	2000009	2000693596
062317	Inpatient	Acute Care	ADMHOLD-03	DSC	X5TEST, DONOTUSE...	2000009	2000693592
062217	Inpatient	Acute Care	ADMHOLD-09	DSC	X5TEST, DONOTUSE...	2000009	2000693552
062217	Inpatient	Acute Care	ADMHOLD-07	DSC	X5TEST, DONOTUSE...	2000009	2000693549
062217	Inpatient	Acute Care	ADMHOLD-06	DSC	X5TEST, DONOTUSE...	2000009	2000693502

Double click on correct encounter & patient go to ***Temporary List***.

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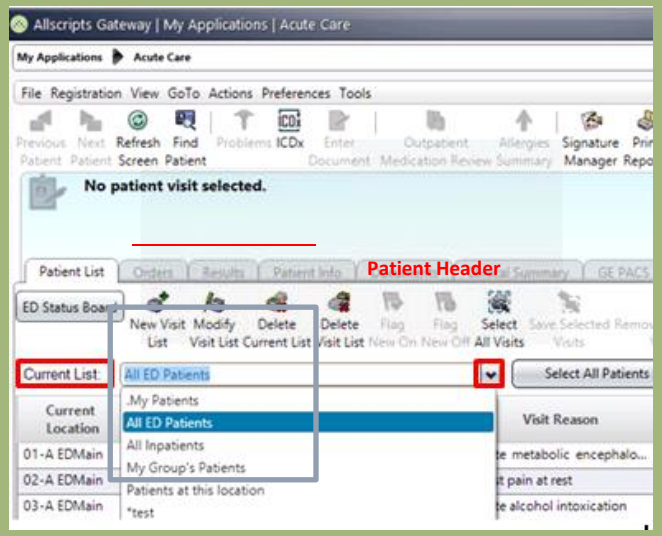
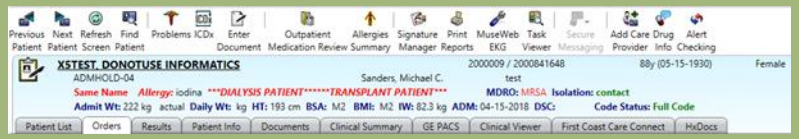
Another way to Find Patient

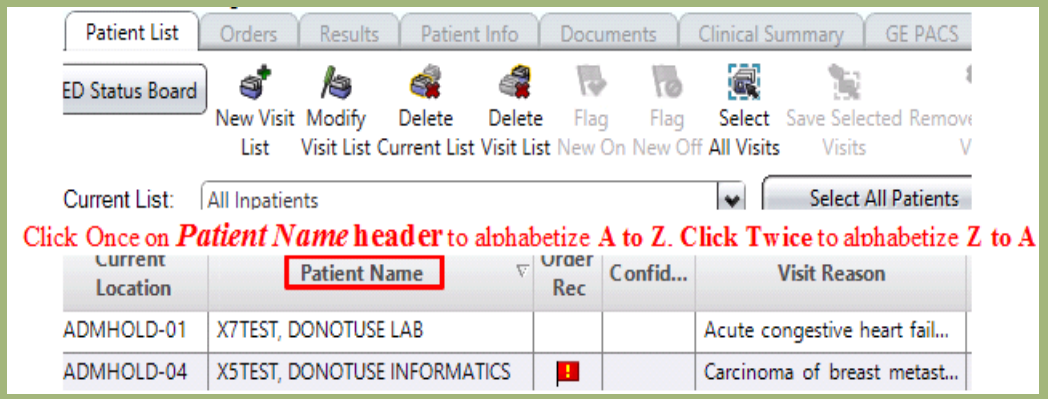
Go to ***Current List*** > click the **arrow** > select ***All ED Patient*** *or* ***All Inpatient*** **> Click on patient > Appears in Header**





Click on *Patient Name Column* to sort A-Z or Z-A

Sort any Column > Click in Column Header



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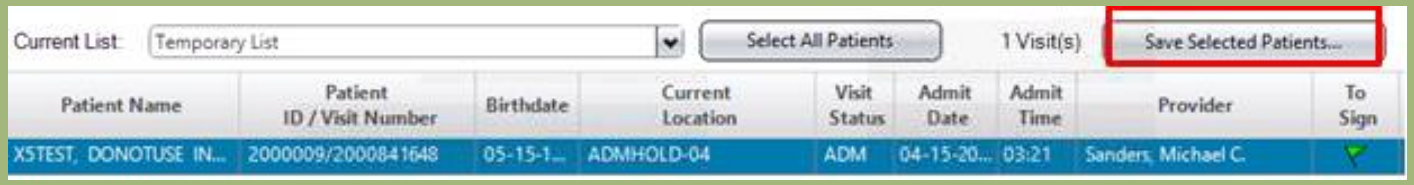
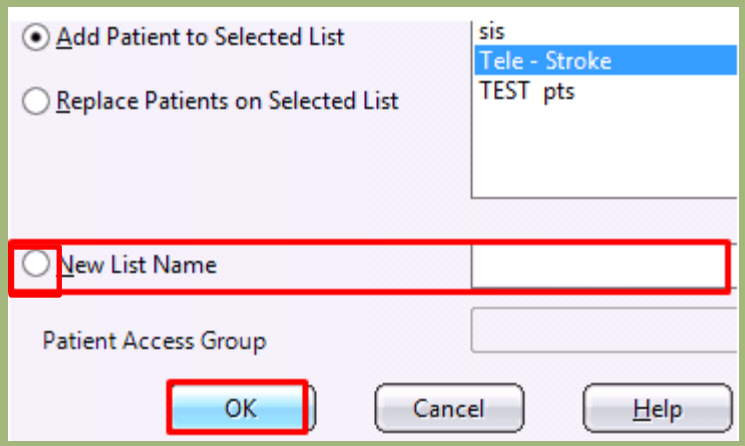
Save Patient to New List to review later

Click ***Save Selected Patients >*** Click radio button ***New List Name >*** & name it > click ***OK***





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Select patient > all Icons & Tabs available & info populates ***Patients Header***

**** Enter All Orders**: from **Enter Orders Icon in Patient Header***

Left of the patient's name is the Enter Orders Icon **to verify Patient, Room Number and Allergies prior to placing orders,** also vital signs for emergency room patient or admission weight, daily weights and BMI for inpatient. Admission date, admitting physician, MRN/Visit ID, age, birthday, sex, isolation type, code status and other info.

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Overview

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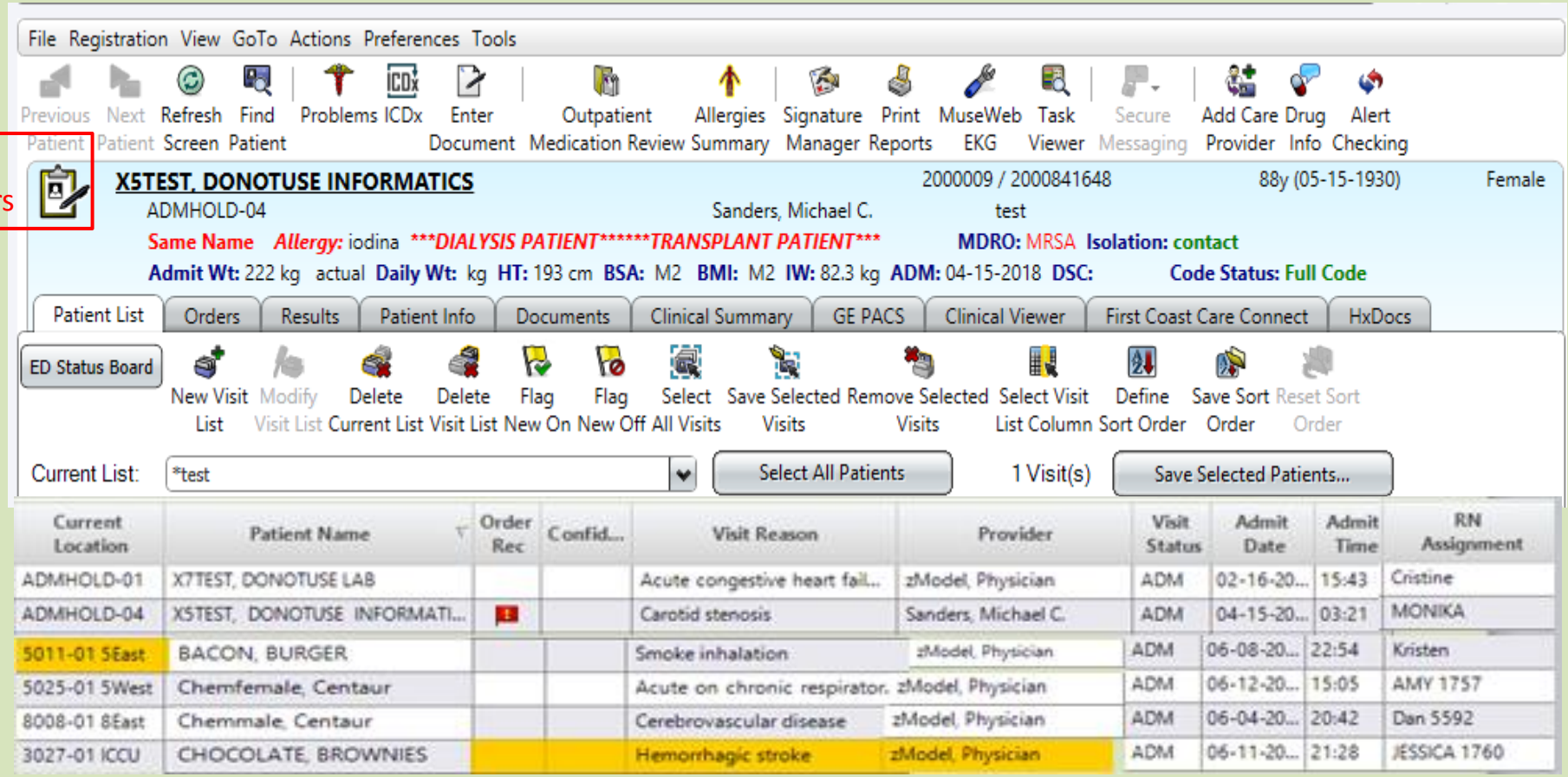
Icons = Things to Do

Tabs = Things to View



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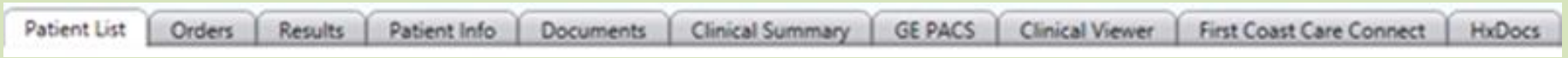
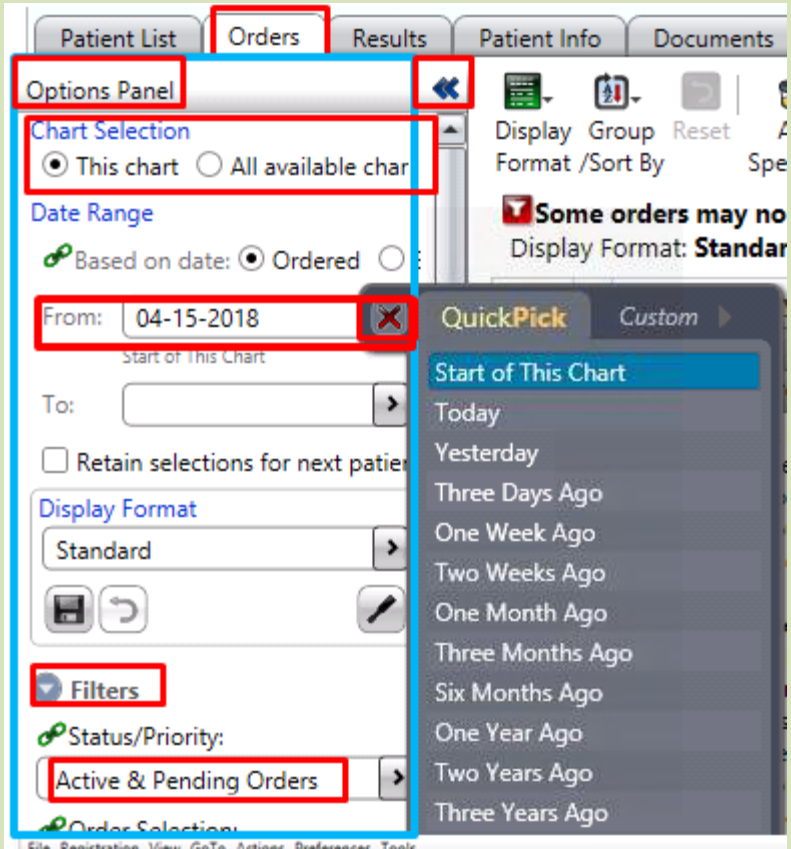
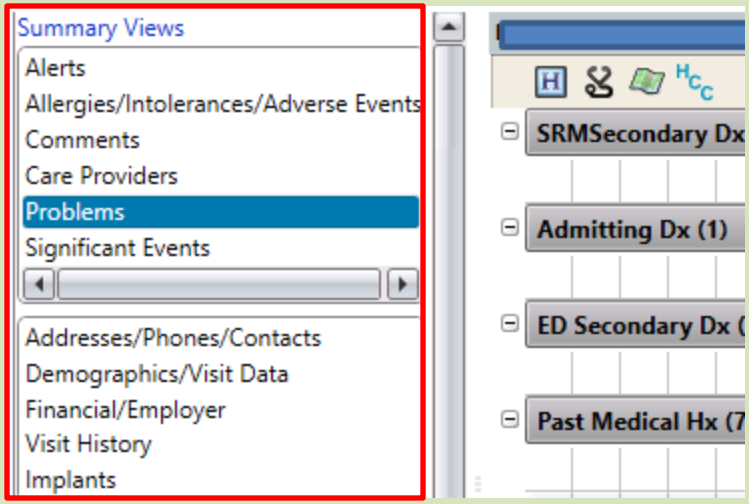
Tabs: to view Orders, Results, Documents GE PACS Patient Info 1st Coast Care Connect, Clinical Summary or Clinical Viewer & HxDocs



Most tabs have **Option Panel on left**, which can be useful. Select *this chart or all available*, from when?
use arrow to select time frame





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Tabs: things to view & some to things to Do

Slide Colors

Lt Blue **Results** (view X-rays, labs, EKGs & more)

Lt Blue **GE PACs** (view images, X-rays/CT)

Lt Blue Blue **HxDocs** (*View Only:* Current, Historical Documents & Procedure Notes)

Lt Blue Blue **Clinical Viewer & Summary** (view Snapshot/Summary of patient)

Peach **Orders** (view Orders/Order History, Enter & DC Orders)

Blue **Documents** (view documents, modify/append/Cancel Documents)

Pink **Patient Info** (Care Providers, Problems (Dx), Demographics, Financial, Visit Hx, Implants)

Pink **First Coast Care Connect** (Data form outside FH inpatient record. Clinical Data from BMC) Blue

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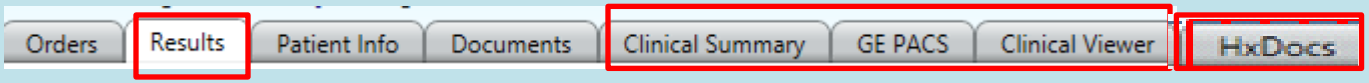
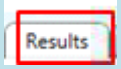
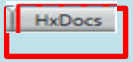
Results (X-rays, labs, EKGs, Procedures & more)



3 ways to View EKGs: from **Results Tab**,

on, & **HxDocs**





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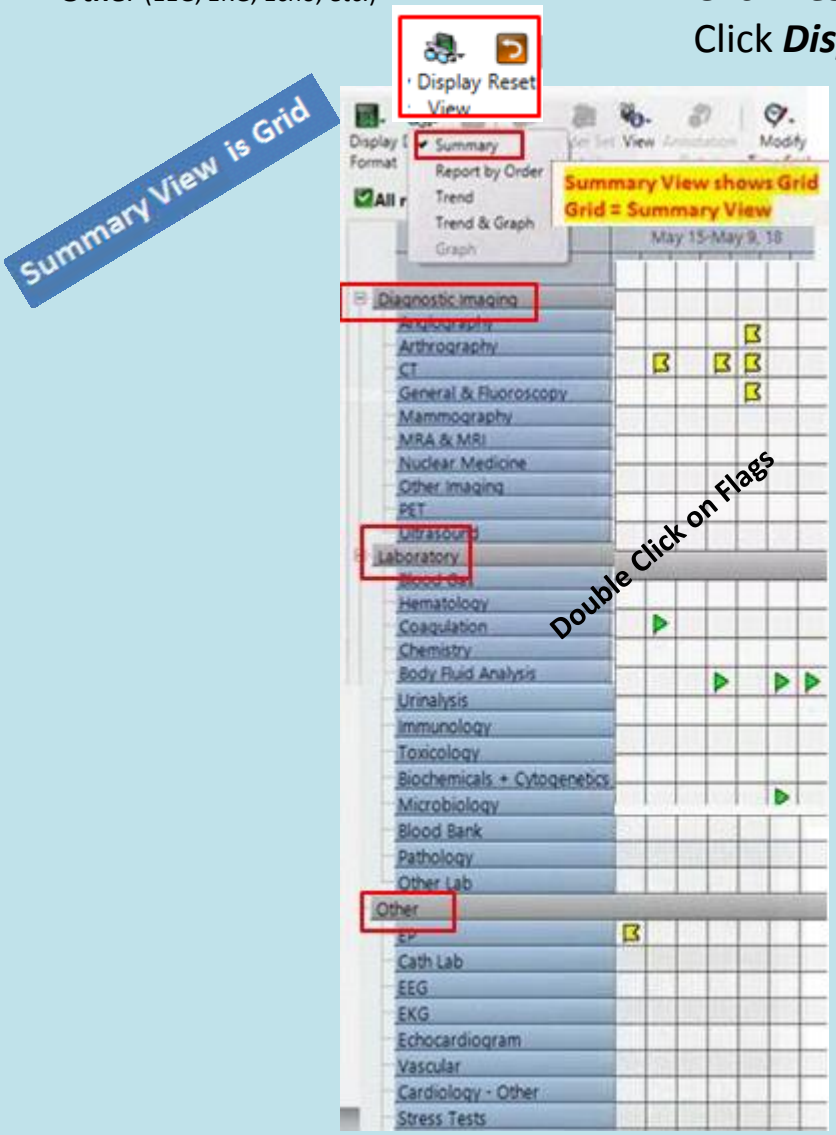
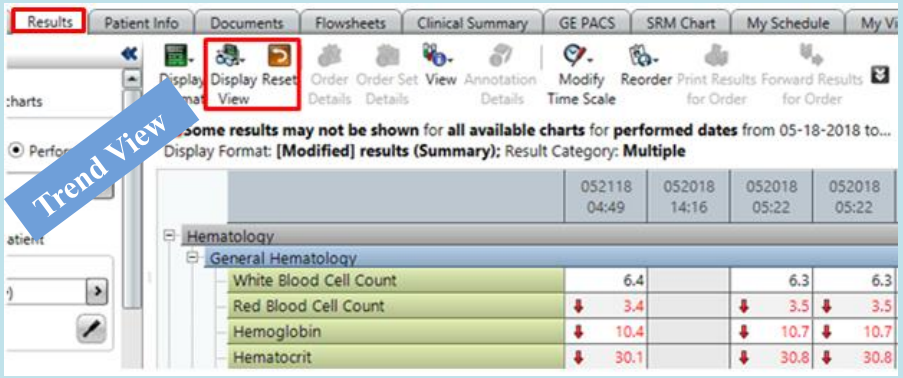
View Results from Results Tab

Patient List | Orders | Results | Patient Info

- **Diagnostic Imaging** (report only)
- **Labs**
- **Other** (EEG, EKG, Echo, etc.)

Click *Reset Icon* to get back to ***Summary View*** if looking at ***this Visit***
Click ***Display View Icon*** > *Summary View* if looking at ***Multiple Visits***





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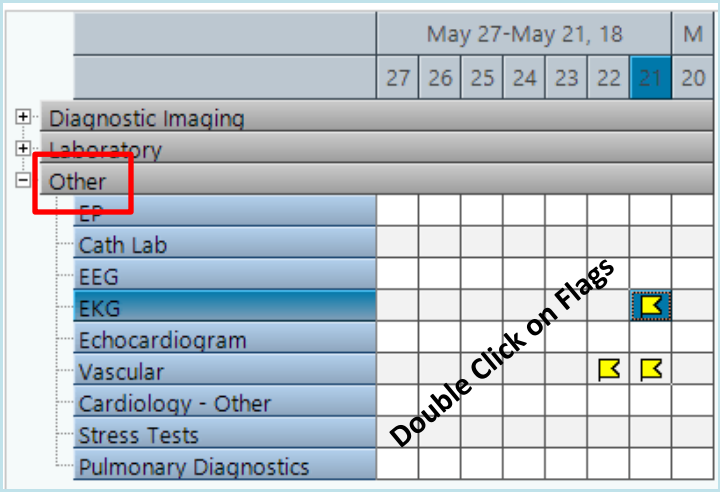
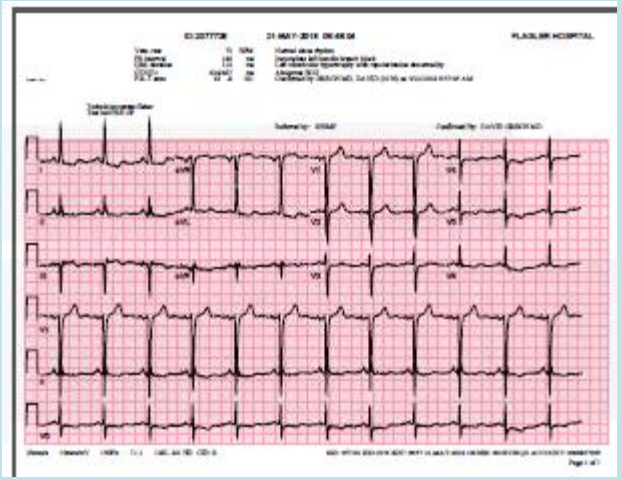
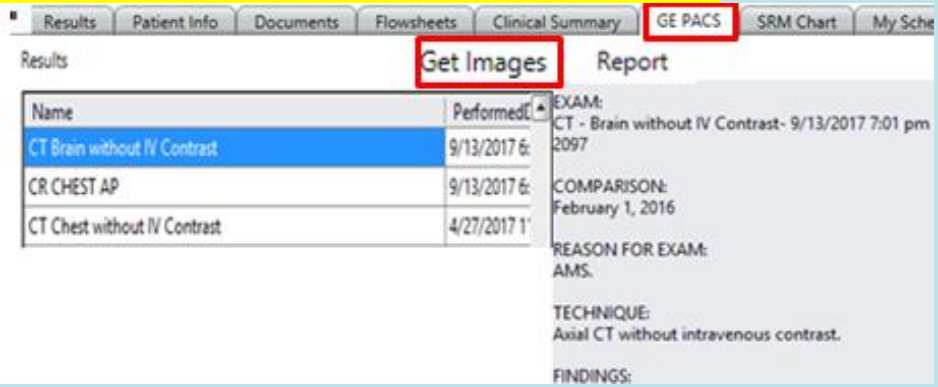
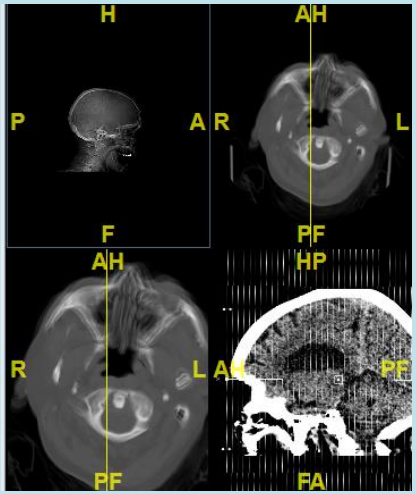




View Images & Report

From GE PACs Tab > Get Image





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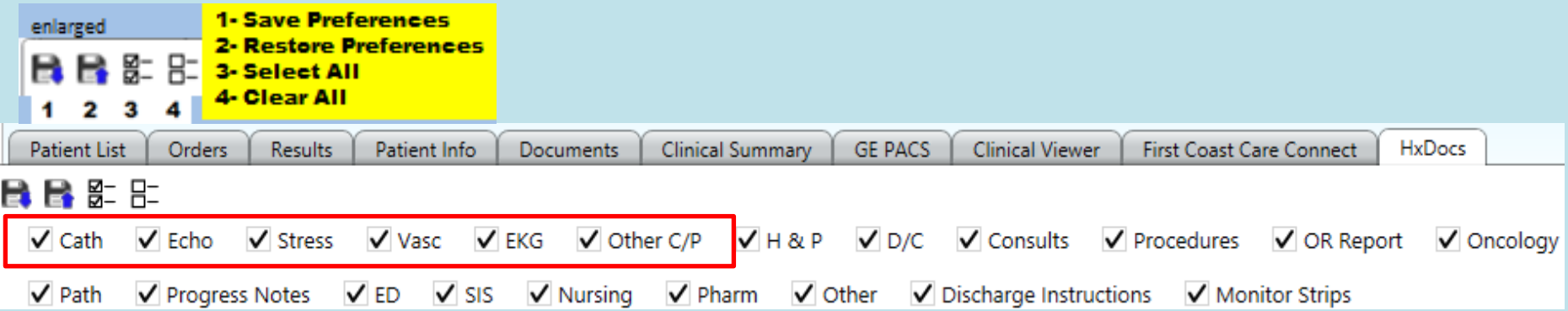
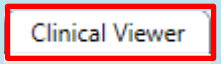
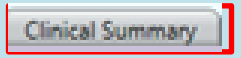
View Procedure Results

From HxDocs Tab > Select Procedure(s) to view



Snapshot/Summary of patient

Clinical Viewer 

Clinical Summary 

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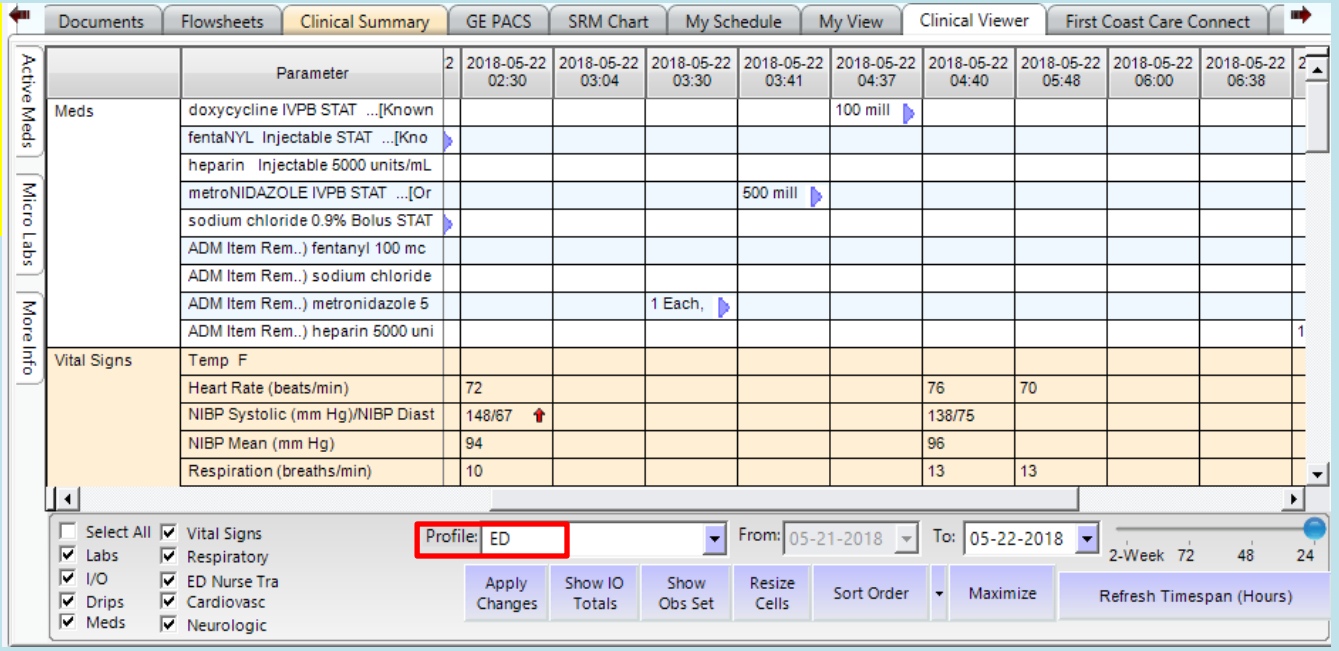
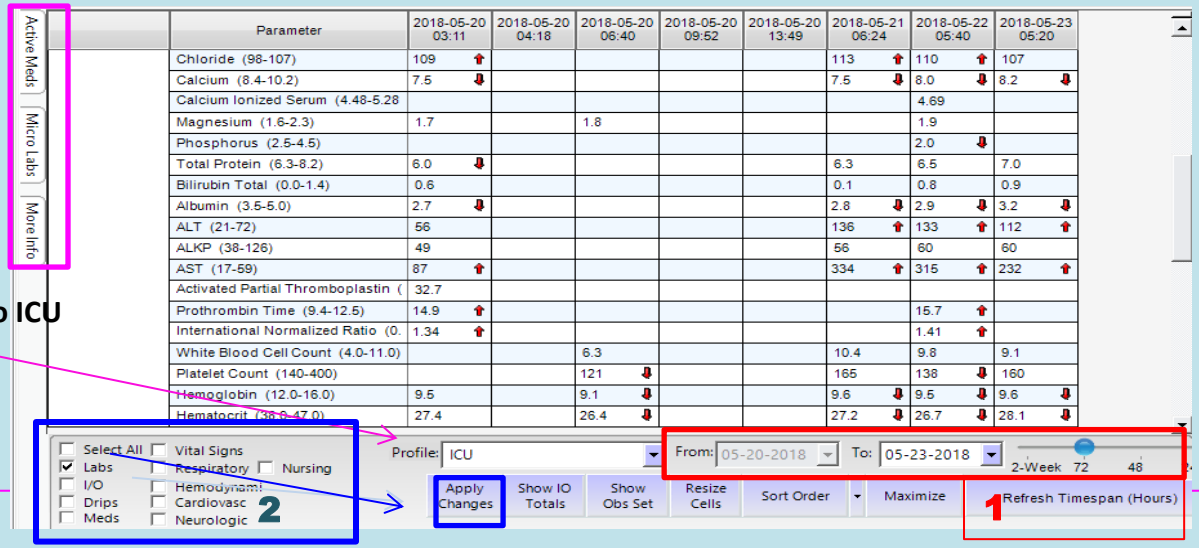
Clinical Viewer

Patient Snapshot –
VS, Basic labs (Hemo/Chem/Coag/ABGs), Meds, Problem List, Allergies & Micro



Snapshot of patient

View Inpatient, change profile from ED to ICU

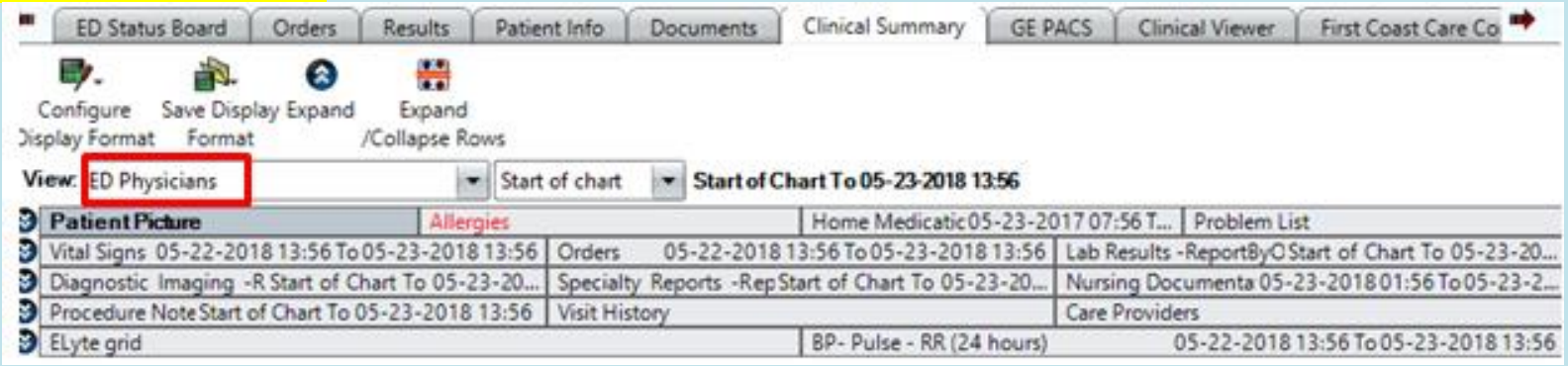


1. **View** 24, 48, **72** hrs., 2 wks. > Refresh
2. **View category *without blanks*** (*select All > Clear All > Select item* to view > click ***apply changes***
3. **Fly outs, left side to view**: **Active Meds** (***last administered Date & Time***) **Micro Results** & **More Info** (***Problem List, Allergies & Significant Events)***

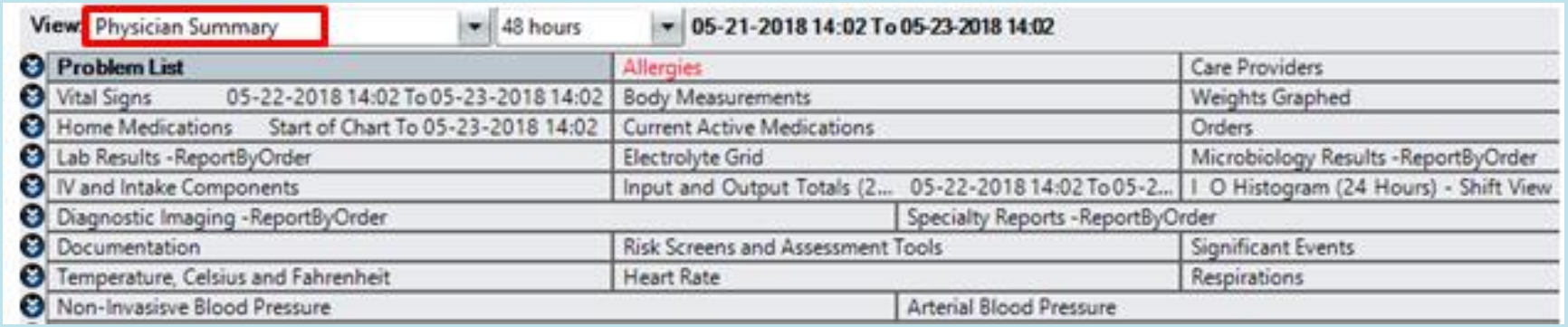
Clinical Summary

Patient Snapshot Different views by Role

ED Patients



Inpatients, code yellow



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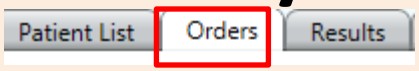
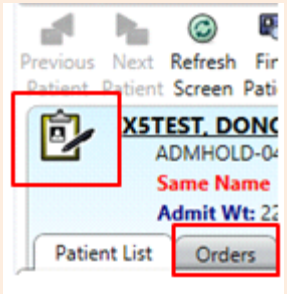
Enter Orders

View Orders/DC Orders/View Order History





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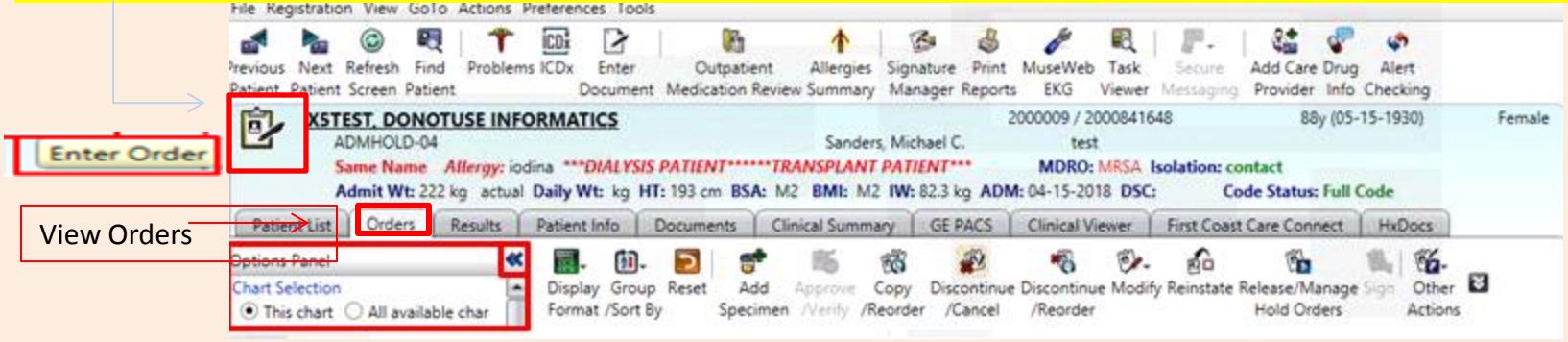
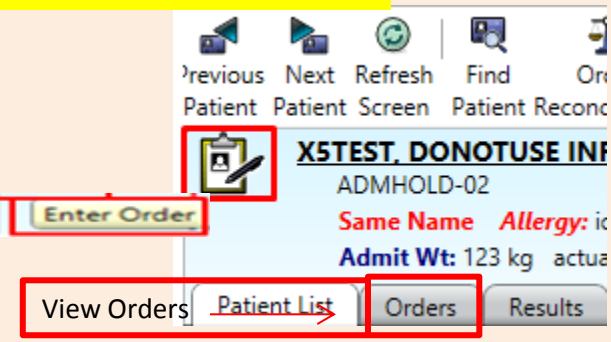
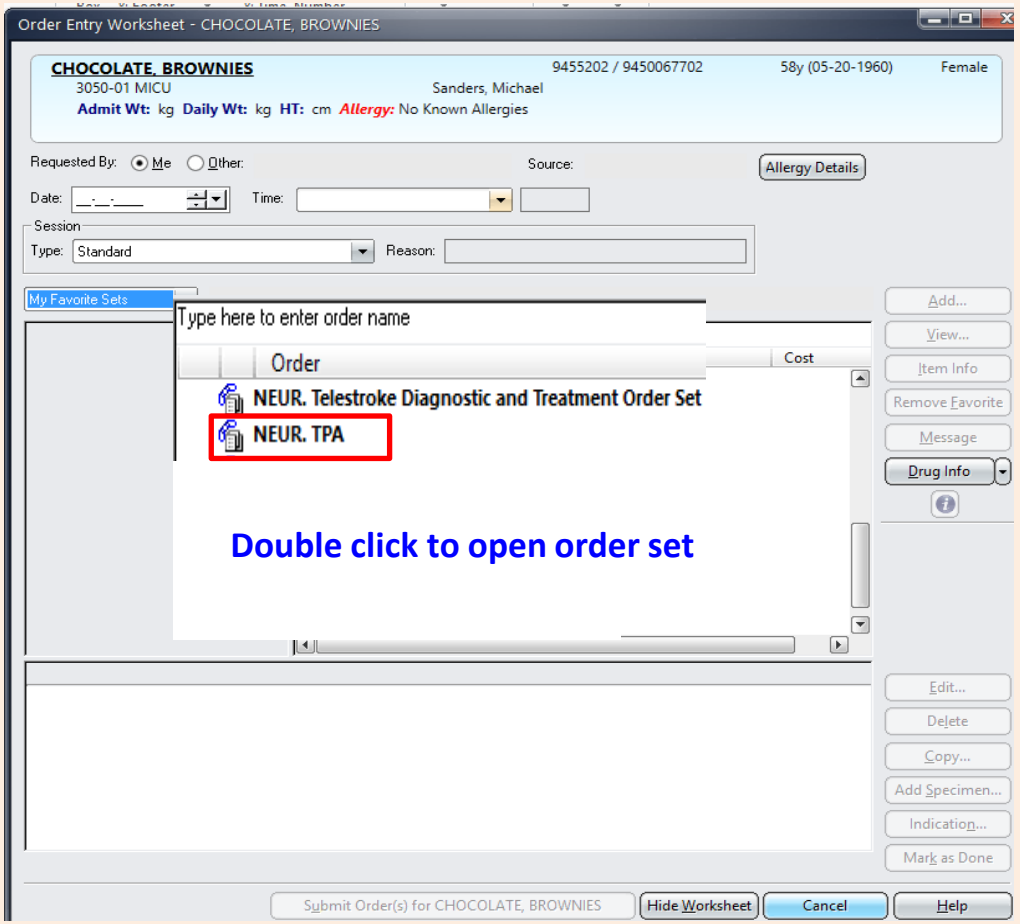
Enter All Orders: from Enter Orders Icon in Patient Header

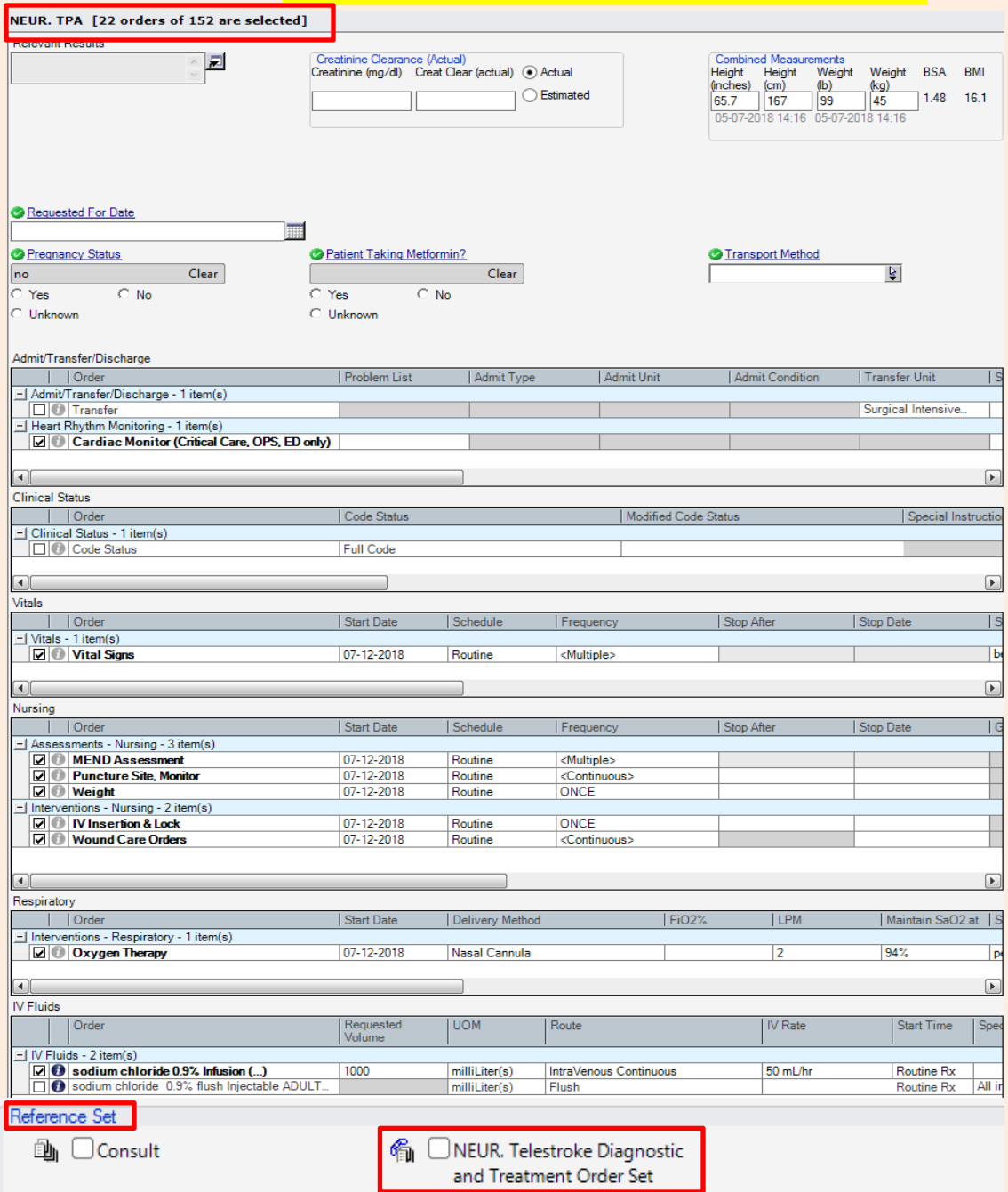


Enter Orders





Enter Orders



NEUR. TPA [22 orders of 152 are selected]

Relevant Results

Creatinine Clearance (Actual)
Creatinine (mg/dl) | Creat Clear (actual) | Actual | Estimated

Combined Measurements

Height (inches)	Height (cm)	Weight (lb)	Weight (kg)	BSA	BMI
65.7	167	99	45	1.48	16.1
05-07-2018 14:16	05-07-2018 14:16				

Requested For Date

Pregnancy Status: no | Clear
Yes | No | Unknown

Patient Taking Metformin? | Clear
Yes | No | Unknown

Transport Method

Admit/Transfer/Discharge

Order	Problem List	Admit Type	Admit Unit	Admit Condition	Transfer Unit
Admit/Transfer/Discharge - 1 item(s)					
Transfer					Surgical Intensive...
Heart Rhythm Monitoring - 1 item(s)					
Cardiac Monitor (Critical Care, OPS, ED only)					

Clinical Status

Order	Code Status	Modified Code Status	Special Instructio
Clinical Status - 1 item(s)			
Code Status	Full Code		

Vitals

Order	Start Date	Schedule	Frequency	Stop After	Stop Date
Vitals - 1 item(s)					
Vital Signs	07-12-2018	Routine	<Multiple>		

Nursing

Order	Start Date	Schedule	Frequency	Stop After	Stop Date
Assessments - Nursing - 3 item(s)					
MEND Assessment	07-12-2018	Routine	<Multiple>		
Puncture Site, Monitor	07-12-2018	Routine	<Continuous>		
Weight	07-12-2018	Routine	ONCE		
Interventions - Nursing - 2 item(s)					
IV Insertion & Lock	07-12-2018	Routine	ONCE		
Wound Care Orders	07-12-2018	Routine	<Continuous>		

Respiratory

Order	Start Date	Delivery Method	FiO2%	LPM	Maintain SaO2 at
Interventions - Respiratory - 1 item(s)					
Oxygen Therapy	07-12-2018	Nasal Cannula		2	94%

IV Fluids

Order	Requested Volume	UOM	Route	IV Rate	Start Time
IV Fluids - 2 item(s)					
sodium chloride 0.9% Infusion (...)	1000	milliLiter(s)	IntraVenous Continuous	50 mL/hr	Routine Rx
sodium chloride 0.9% flush Injectable ADULT...		milliLiter(s)	Flush		Routine Rx

Reference Set

Consult

NEUR. Telestroke Diagnostic and Treatment Order Set

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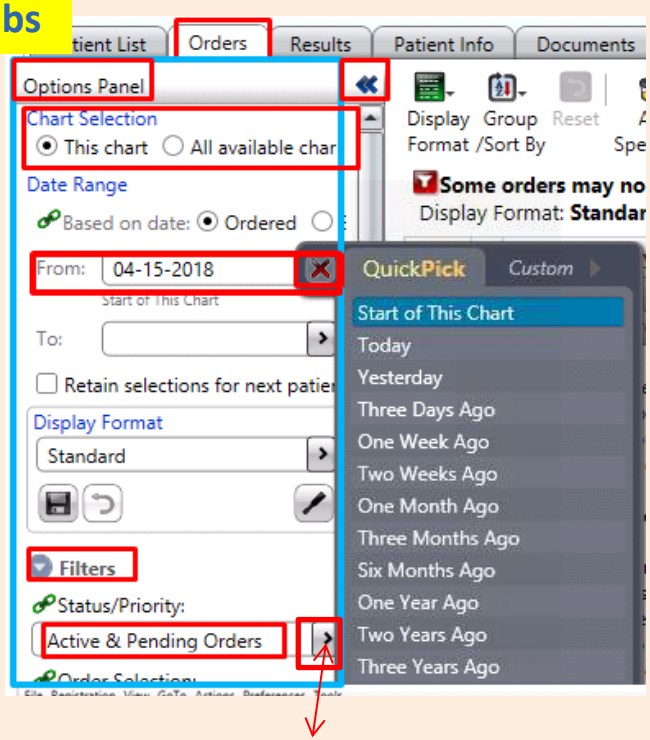
View Orders > click *Orders Tab:*

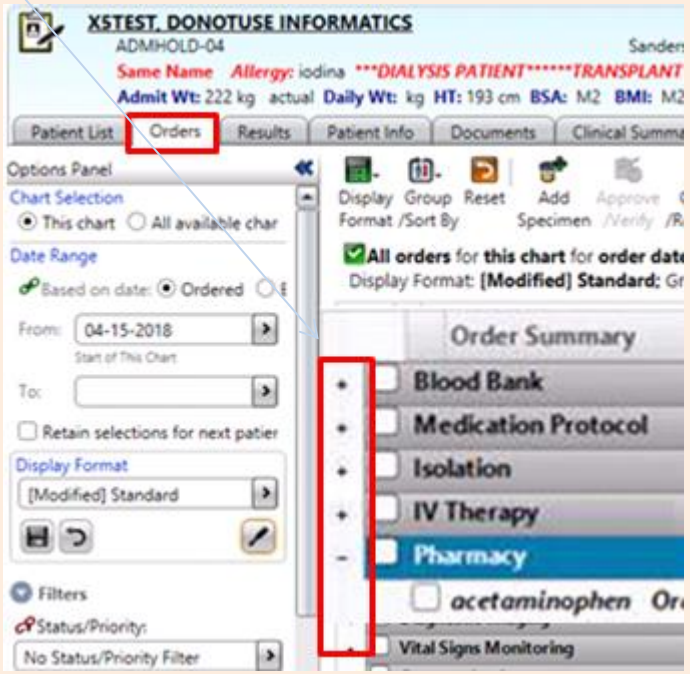
Option Panel on left, select *this chart or all available*, from when? *use arrow to select time frame*
Filters: Use *Active & Pending* or *No Status Filter* to view all orders: discontinued, canceled or completed

Tabs



Filters: Click *Active & Pending* or
***No Status Filter* to view all orders:** discontinued, canceled or completed & active

click on the ➕ ➖ to expand or collapse the order Section



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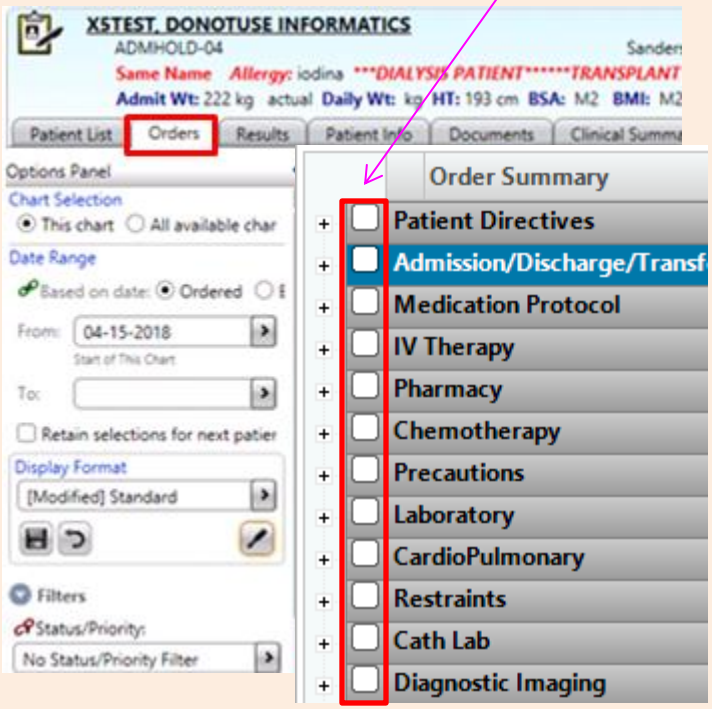
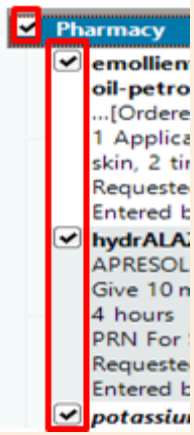
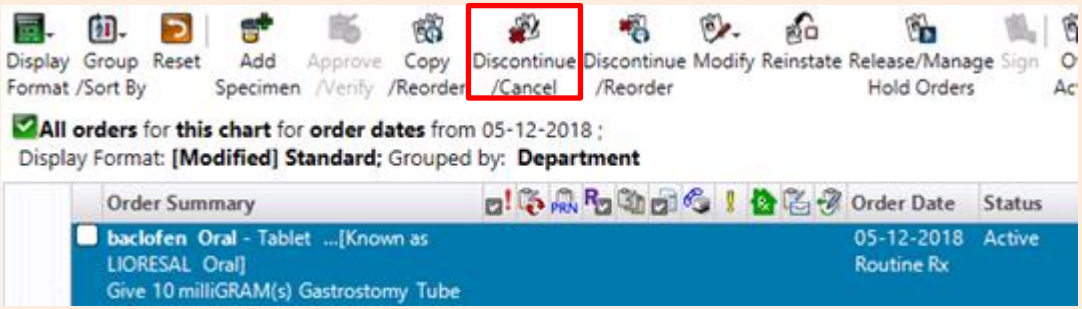
Discontinue Orders

Careful not to check Order Section Box to DC Order – will DC ALL Orders





Highlight order > Right click to DC/Cancel or click Discontinue/Cancel ICON



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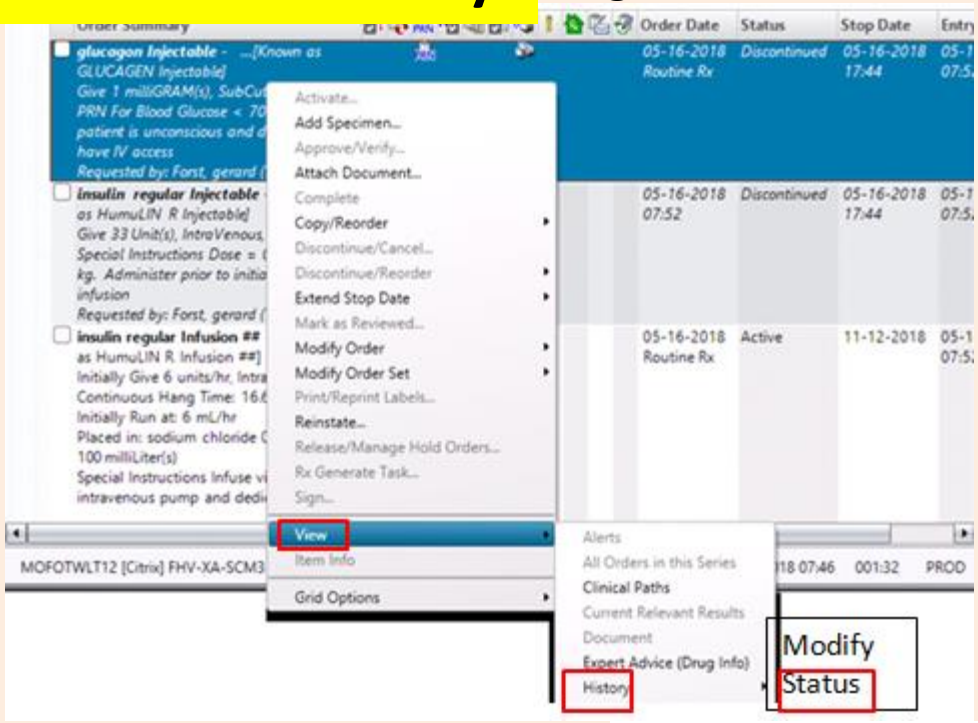
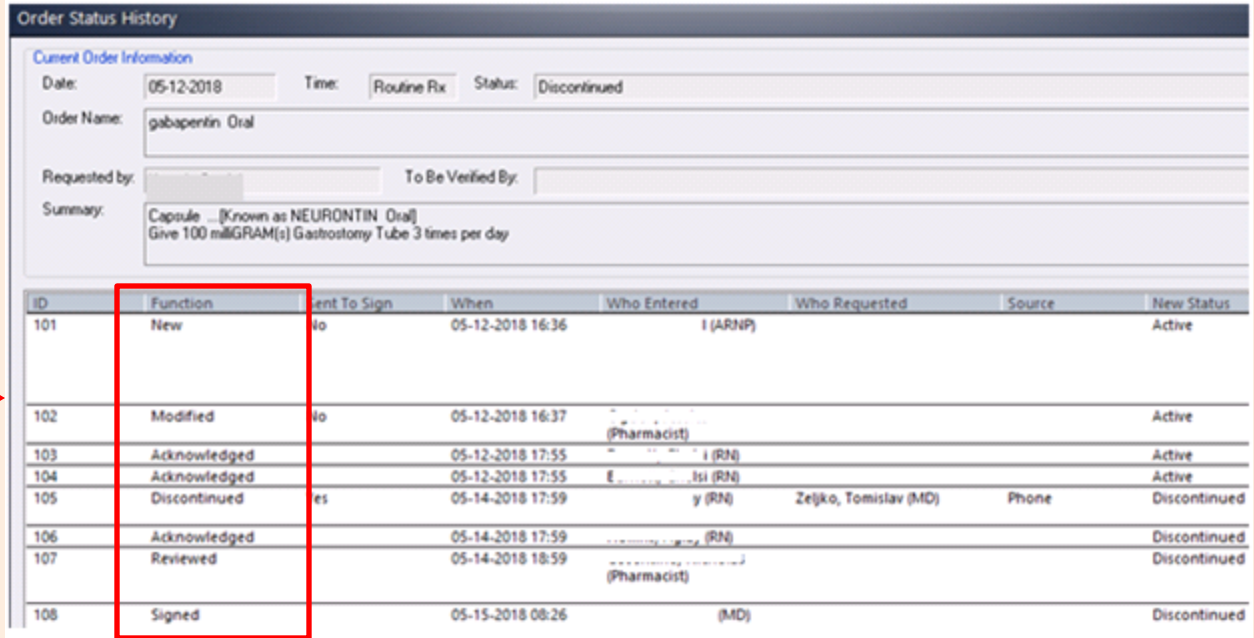
View Order History

Right click on Order > View > History > Status



Looks like this



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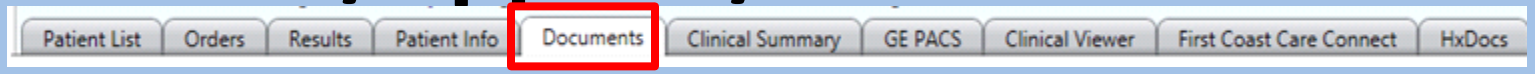
Enter Document

Modified/Append/Cancel Documents



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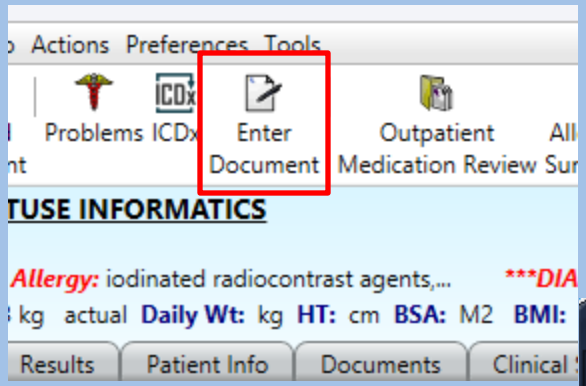
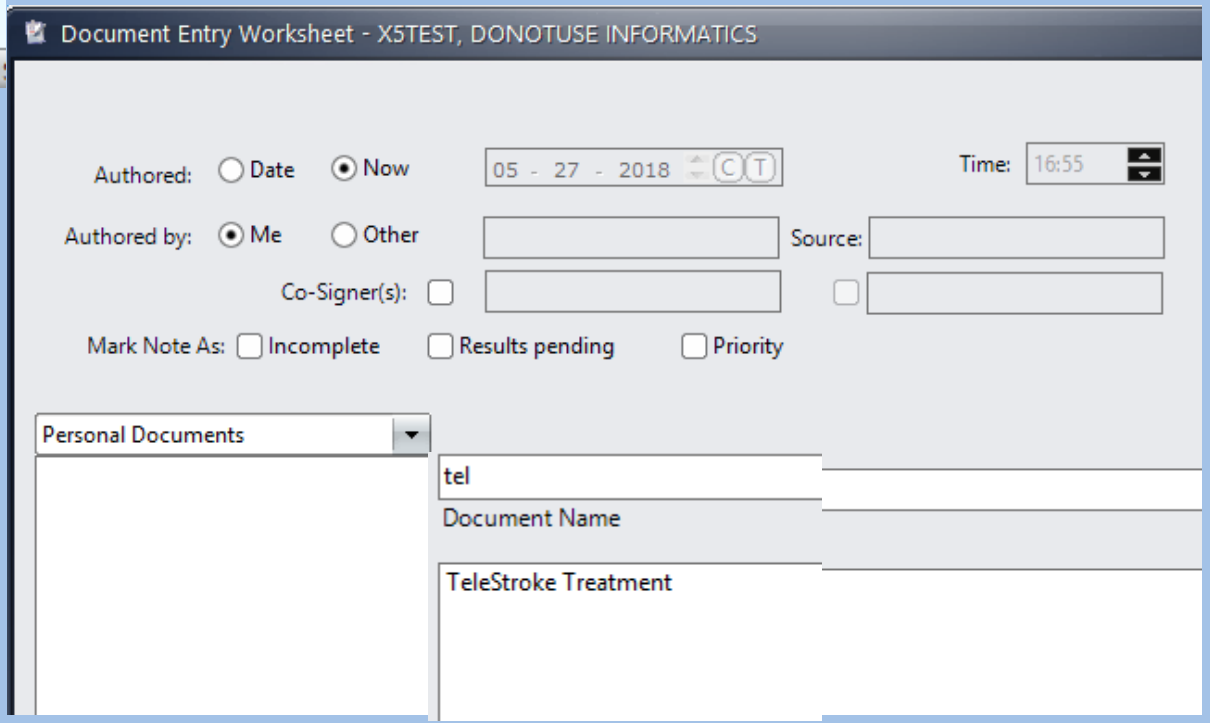
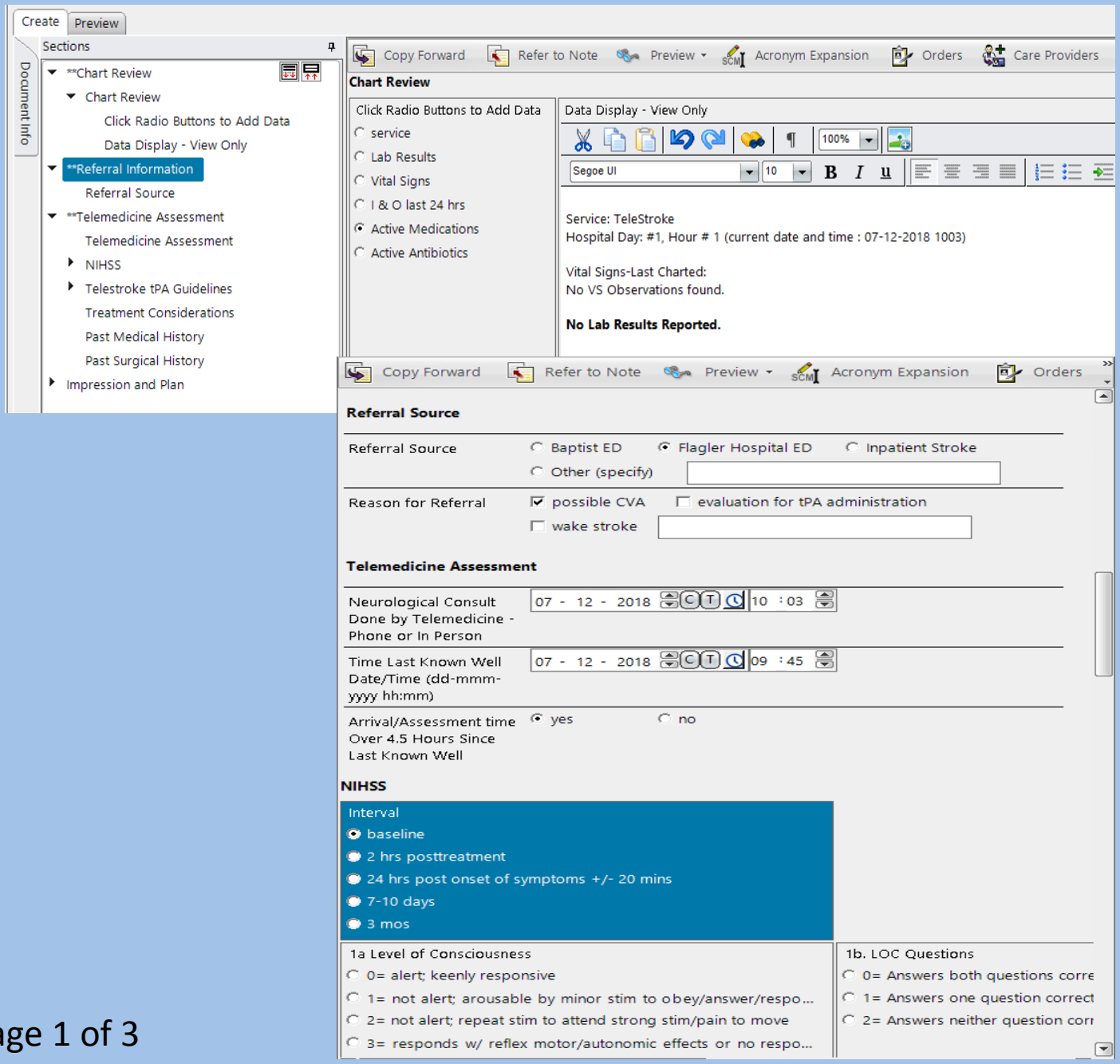
Enter Document from *Top Toolbar*

Enter Document Icon





TeleStroke Treatment Note



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TeleStroke Treatment Note
continued

3. Visual
- ○ 0= No visual loss
- ○ 1= Partial hemianopia
- ○ 2= Complete hemianopia
- ○ 3= Bilateral hemianopia (blind including cortical blindness)

4. Facial Palsy
- ○ 0= Normal symmetrical movements
- ○ 1= Minor paralysis (flat nasolabial fold, smile asymmetry)
- ○ 2= Partial paralysis (total/near total of lower face)
- ○ 3= Complete paralysis of one or both sides

5a. Motor Arm, Left
- ○ 0= No drift
- ○ 1= Drift
- ○ 2= Some effort against gravity
- ○ 3= No effort against gravity
- ○ 4= No movement
- ○ UN= Amputation or joint fusion (explain)

5b. Motor Arm, Right
- ○ 0= No drift
- ○ 1= Drift
- ○ 2= Some effort against gravity
- ○ 3= No effort against gravity
- ○ 4= No movement
- ○ UN= Amputation or joint fusion (explain)

6a. Motor Leg, Left
- ○ 0= No drift
- ○ 1= Drift
- ○ 2= Some effort against gravity
- ◉ 3= No effort against gravity
- ○ 4= No movement
- ○ UN= Amputation or joint fusion (explain)

6b. Motor Leg, Right
- ○ 0= No drift
- ○ 1= Drift
- ○ 2= Some effort against gravity
- ○ 3= No effort against gravity
- ○ 4= No movement
- ○ UN= Amputation or joint fusion (explain)

7. Limb Ataxia
- ○ 0= Absent
- ○ 1= Present in one limb
- ○ 2= Present in two limbs
- ○ UN= Amputation or joint fusion (explain)

8. Sensory
- ○ 0= Normal; no sensory loss.
- ○ 1= Mild-to-moderate sensory loss
- ○ 2= Severe to total sensory loss

9. Best Language
- ○ 0= No aphasia; normal
- ○ 1= Mild-to-moderate aphasia
- ○ 2= Severe aphasia
- ○ 3= Mute, global aphasia

10. Dysarthria
- ○ 0= Normal
- ○ 1= Mild-to-moderate dysarthria
- ○ 2= Severe dysarthria
- ○ UN= Intubated or other physical barrier (explain)

11. Extinction and Inattention (formerly Neglect)
- ○ 0= No abnormality
- ○ 1= Visual, tactile, auditory, spatial, personal inattention
- ○ 2= Profound hemi-inattention/extinction > 1 modality

NIH Stroke Scale Total

NIHSS Results
- ○ 0 (no Stroke)
- ○ 1-4 (minor stroke)
- ○ 5-15 (moderate stroke)

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TeleStroke Treatment Note continued

Telestroke tPA Guidelines

TPA PROTOCOL GUIDELINES

ABSOLUTE CONTRAINDICATIONS:	RELATIVE CONTRAINDICATIONS
☐ arterial puncture at a non-compressible site within 7 days	☐ recent surgery or trauma <14 days
☐ current use of direct thrombin inhibitors or direct factor Xa i...	☐ seizure at onset
☐ SBP>185 or DBP>110 despite treatment	☐ recent GI or urinary tract hemorrhage within 21 days
☐ recent intracranial/spinal sx, head trauma or CVA (<3 mos)	☐ acute Myocardial Infarction or Pericarditis within 3 months
☐ history of intracranial hemorrhage/aneurysm, vascular malfo...	☐ IV/IA Thrombolytic (IV-tPa) within 24 hrs (here/elsewhere)
☐ history of: brain tumor	☐ glucose <50 or >400
☐ active internal bleeding (< 22 days)	☐ increased risk of bleeding due to co-morbid conditions
☐ platelets <100,000	☐ pregnancy
☐ PT > 15	☐ life expectancy <1 year or severe co-morbid illness
☐ Heparin received within 48 hours with elevated PTT	☐ comfort measures only (CMO) on admission
☐ INR > 1.7	☐ patient/family refusal
☐ known bleeding diathesis	☐ rapid improvement or stroke severity too mild
☐ suspicion of subarachnoid hemorrhage	
☐ CT demonstrates ICH or parenchymal hypodensity >1/3 cere...	

tPA Exclusion - Other Related Factors for Consideration

OTHER RELATED FACTORS FOR CONSIDERATION

- ☐ stroke severity too severe with NIH score >25
- ☐ care-team unable to determine eligibility
- ☐ in-hospital time delay
- ☐ no IV access

Treatment Considerations

TPA ADMINISTRATION ○ Patient meets criteria for tPA ○ Patient does NOT meet criteria for tPA

Past Medical History

◉ Show all available ○ Show selected only 0/0

Problems List Review Status:

☑	HCC	Problem	Display Name	Type	Status	Scope	Code	Onset Date

Past Surgical History

◉ Show all available ○ Show selected only 0/0

Problems List Review Status:

Treatment Plan

Treatment Plan

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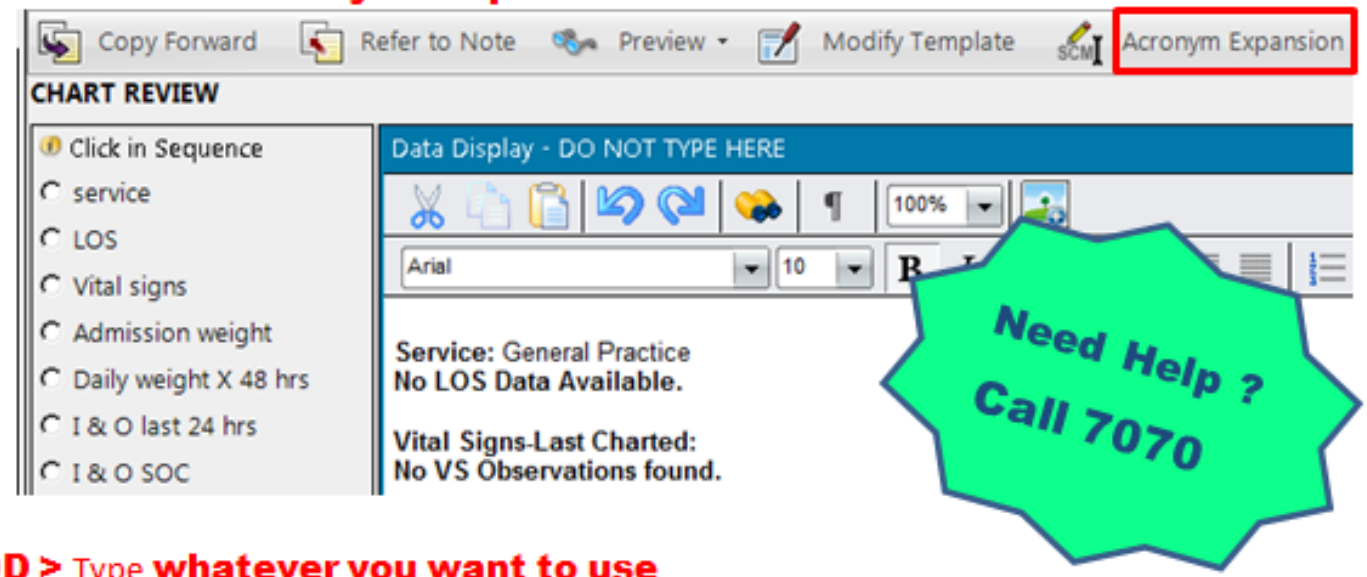
Build Acronyms

Build a template if you Always say the same thing

From Enter Documents Icon

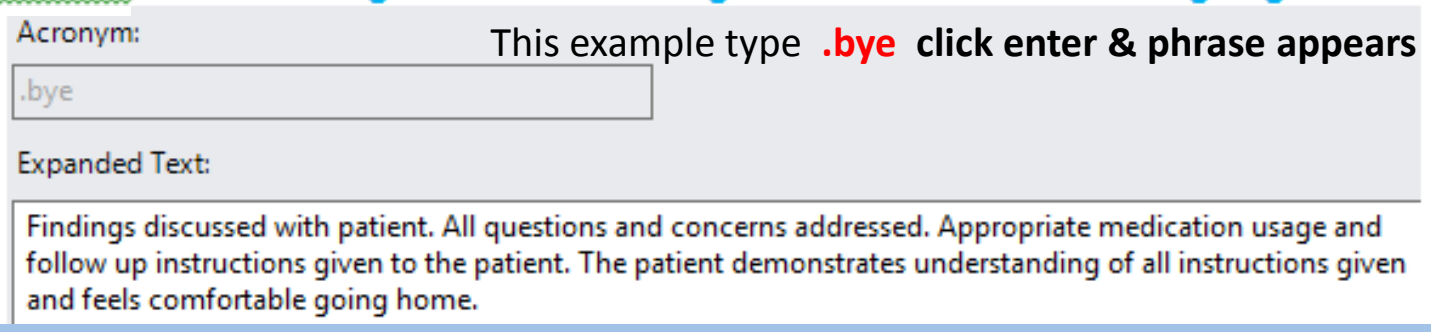
1- Go to **Notes** > click on **Acronyms Expansion**



2- Click **ADD >** Type **whatever you want to use**

.bye

Findings discussed with patient. All questions and concerns addressed. Appropriate medication usage and follow up instructions given to the patient. The patient demonstrates understanding of all instructions given and feels comfortable going home.



This example type **.bye** **click enter & phrase appears**

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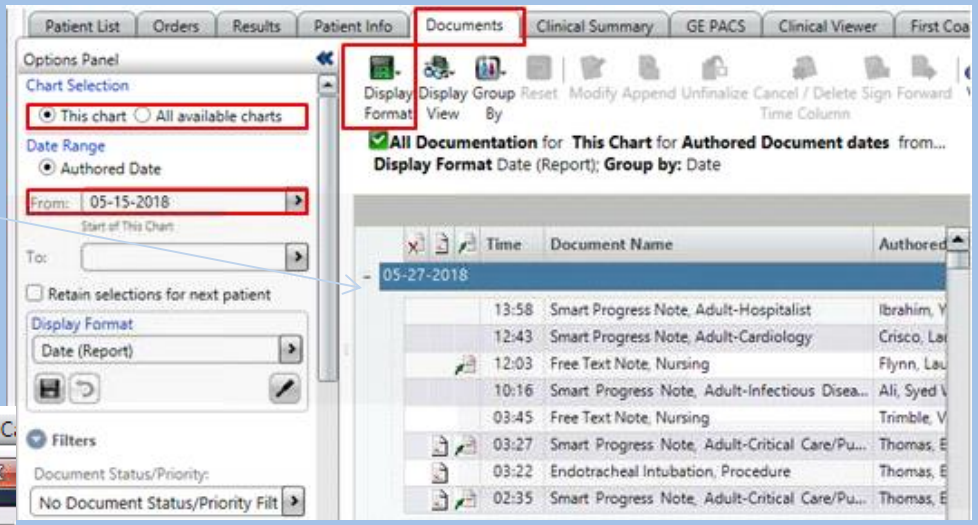
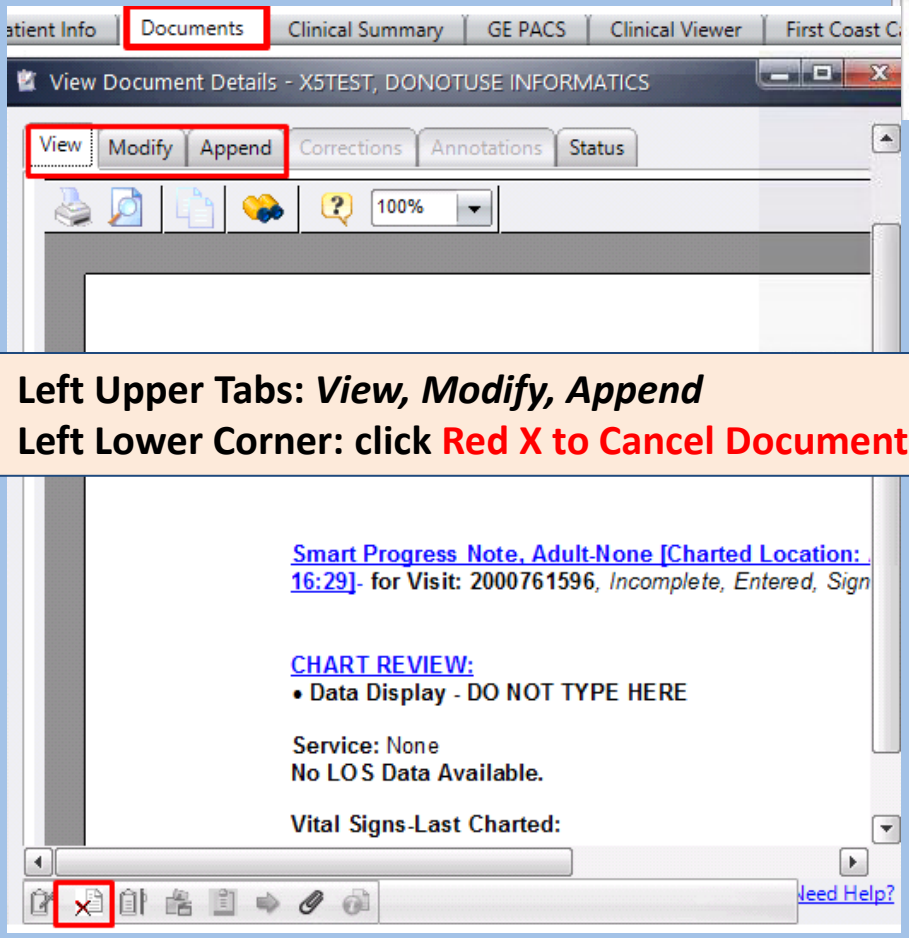
Modified/Append/Cancel Document

From Documents Tab

Click on Documents Tab > Double Click Document to open





Left Upper Tabs: *View, Modify, Append*
Left Lower Corner: click Red X to Cancel Document

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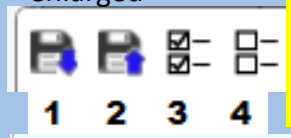
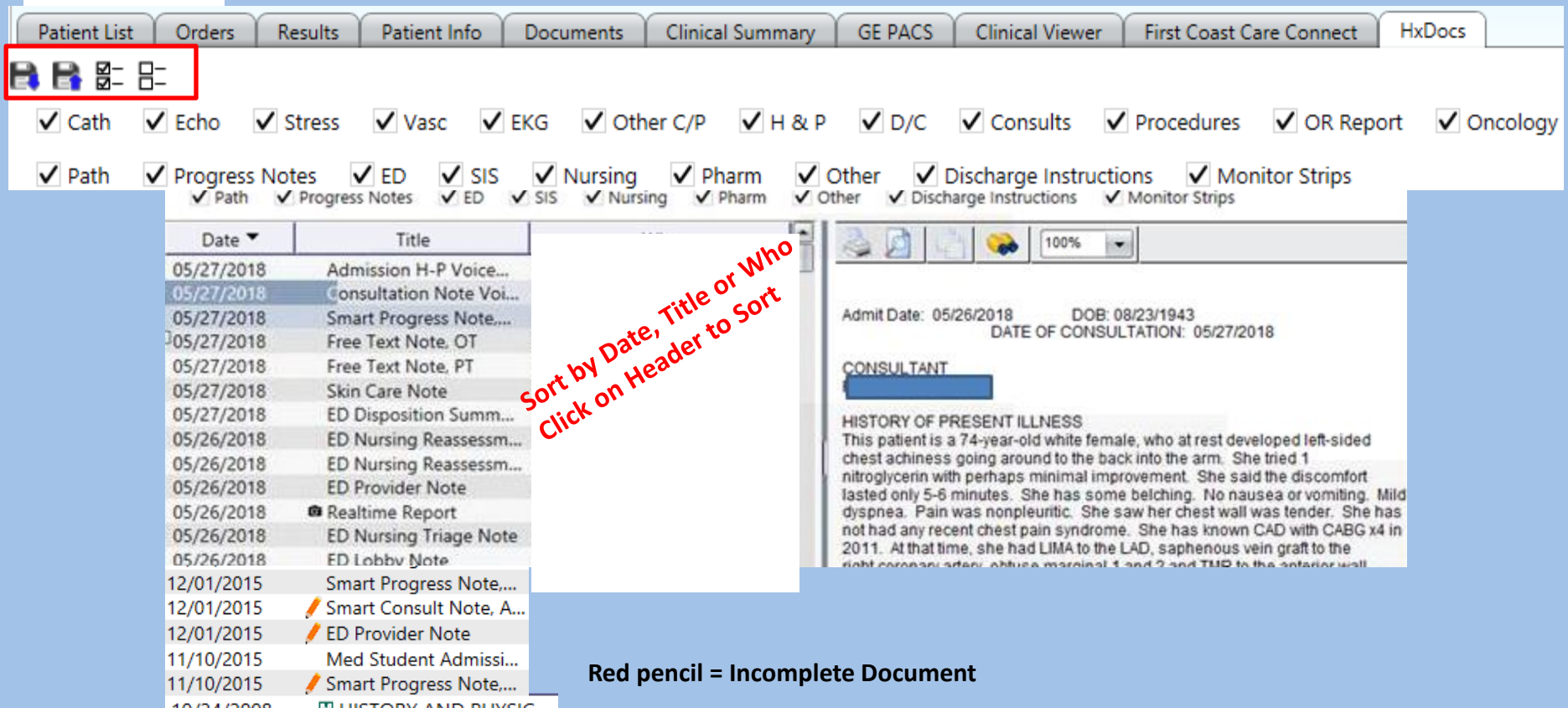
First Coast Care Connect | HxDocs

HxDocs (*View ONLY*: Current, Historical Documents & Procedures)

enlarged



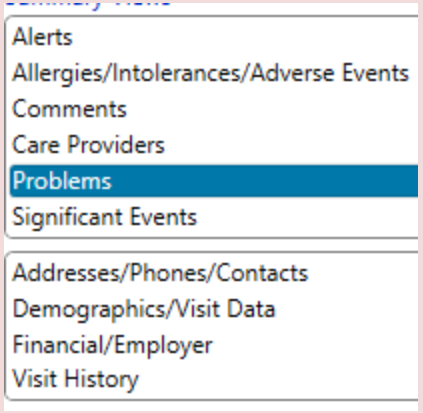
1- Save Preferences
2- Restore Preferences
3- Select All
4- Clear All



Red pencil = Incomplete Document

From Meditech

Patient Info (Care Providers, Problems (Dx), Demographics, Financial, Visit History, Implants)



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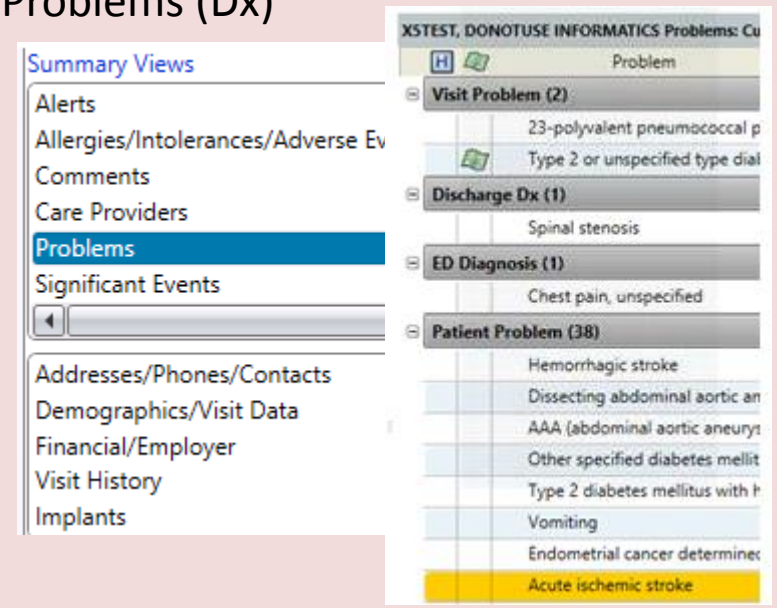
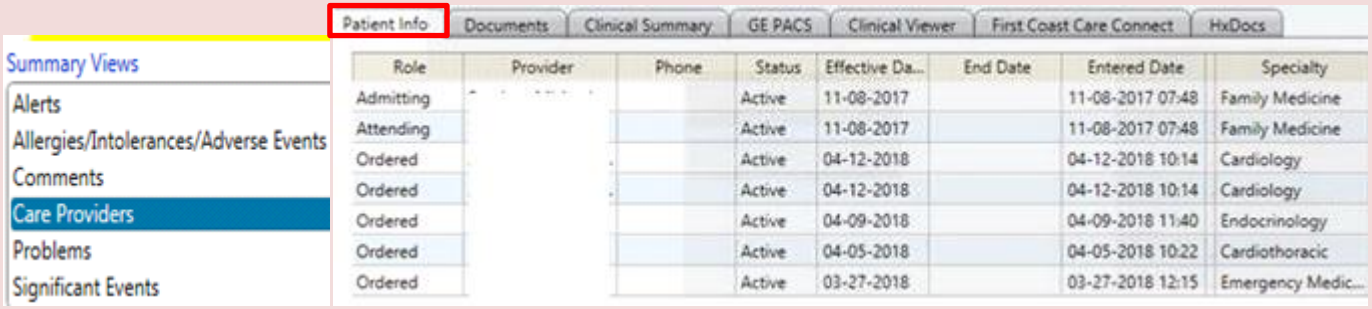
Patient Info Tab

Problems (Dx)



Care Providers



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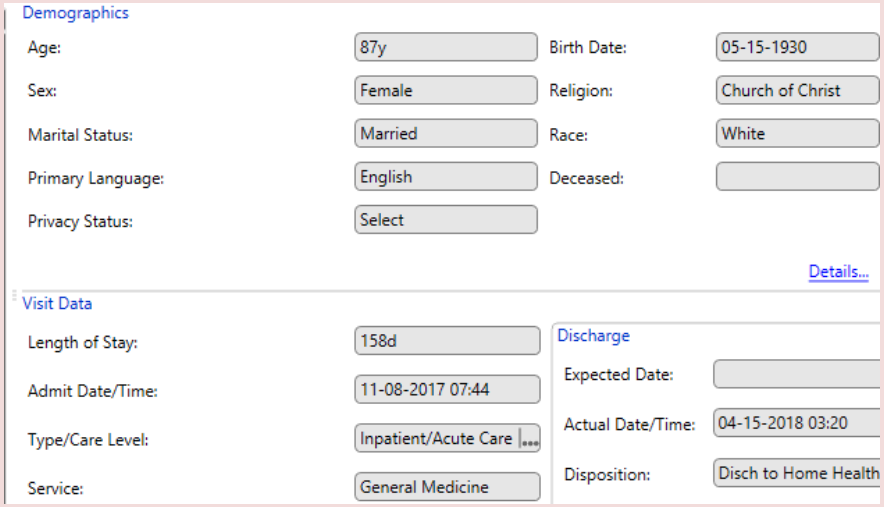
Patient Info Tab

- Addresses/Phones/Contacts
- Demographics/Visit Data
- Financial/Employer
- Visit History



Visit History — 42 visit(s) shown

Admit/Reg. Date	Discharge Date	Type/Care Level	Facility	Location	Provider	Provider Specialty	V
09-15-2016 16:02		Outpatient/Outpati...	Flagler Hospital	Sleep Lab	zModel, Physician	Urology	
08-02-2016 09:31		Inpatient/Acute Care	Flagler Hospital	ADMHOLD-10	zModel, Physician	Urology	Syncope
07-22-2016 14:56	07-22-2016 15:33	Inpatient/Acute Care	Flagler Hospital	7000-01 7West	zModel, Physician	Urology	
05-26-2016 15:30	07-22-2016 14:53	Inpatient/Acute Care	Flagler Hospital	ADMHOLD-03	Sanders, Michael C.	Family Medicine	Acute myoc
05-20-2016 08:28	05-26-2016 15:28	Inpatient/Acute Care	Flagler Hospital	ADMHOLD-03	zModel, Physician	Urology	Obstructive
04-25-2016 14:49	05-19-2016 10:18	Inpatient/Acute Care	Flagler Hospital	ADMHOLD-02	Sanders, Michael C.	Family Medicine	Fracture, anl
02-02-2016 12:29	04-26-2016 18:02	Inpatient/Acute Care	Flagler Hospital	ADMHOLD-02	Sanders, Michael C.	Family Medicine	Normal deli
01-13-2016 11:26	02-01-2016 16:22	Inpatient/Acute Care	Flagler Hospital	ADMHOLD-03	test, Moe	Internal Medicine	Chest pain r
09-09-2015 15:12	09-09-2015 16:01	Inpatient/Acute Care	Flagler Hospital	ADMHOLD-03	Sanders, Michael C.	Family Medicine	CVA (cerebr
07-20-2015 11:15		Outpatient/Outpati...	Flagler Hospital	Flagler Imaging Ce...	SCHMD, Generic	Family Medicine	Diverticulitis
06-15-2015 15:06		Outpatient/Outpati...	Flagler Hospital	Lab Main	zModel, Physician	Urology	Shortness of
06-03-2015 08:00		Outpatient/Outpati...	Flagler Hospital	Flagler Imaging Ce...	SCHMD, Generic	Family Medicine	
06-03-2015 08:00		Outpatient/Outpati...	Flagler Hospital	Flagler Imaging Ce...	SCHMD, Generic	Family Medicine	Acute kidne
06-01-2015 16:15		Outpatient/Outpati...	Flagler Hospital	Flagler Imaging Ce...	SCHMD, Generic	Family Medicine	Severe anen
05-21-2015 08:15		Outpatient/Outpati...	Flagler Hospital	Flagler Imaging Ce...	SCHMD, Generic	Family Medicine	Diabetic ket
04-29-2015 13:30		Outpatient/Outpati...	Flagler Hospital	Flagler Imaging Ce...	SCHMD, Generic	Family Medicine	

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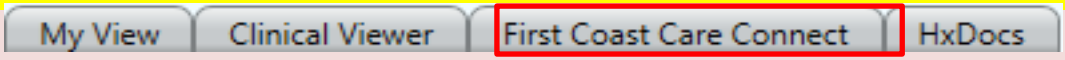
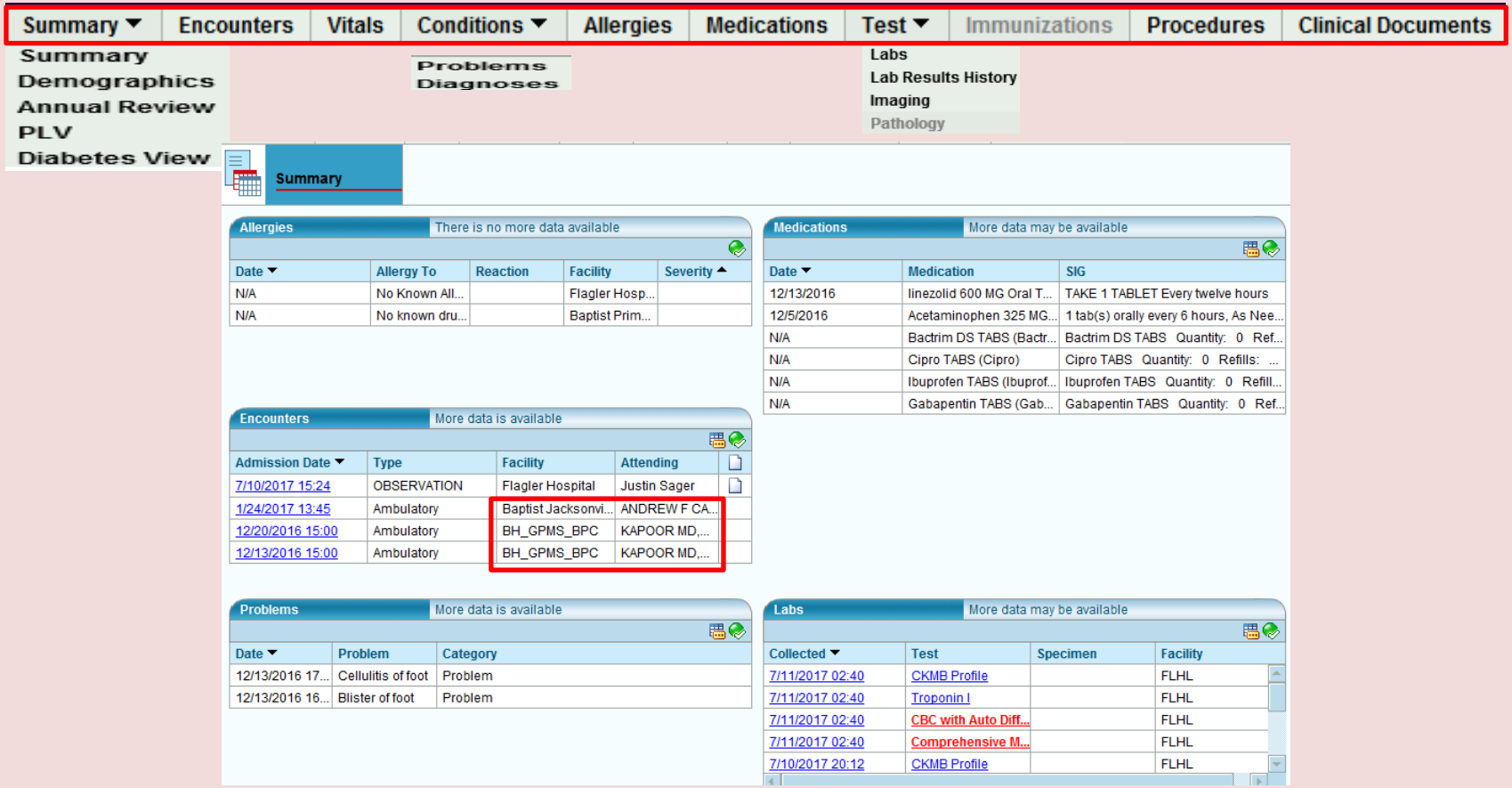
DB Motion - First Coast Care Connect tab



- Clinical data from systems (some *MD offices & Baptist Hospital Systems*).
- Provides data that exists outside the inpatient record.